



Hilton Parish Council

Report from the Meeting of the Council dated Tuesday 4th May 2021

Election of Chair and Vice-Chair

Cllr Peter Balicki was elected as Chair and Cllr Graham Barradell was elected as Vice-Chair. The Council resolved that the declaration of acceptance of office could be signed at a later date as the meeting was held remotely.

Policies

The Council conducted their annual review of their policies. Copies of any Council policies can be found on the website – www.hiltonparishcouncil.com

Membership of Committees and Working Groups

The Council reviewed the members of all of the committees and working groups. A draft document can be found on the Council's website detailing this membership and this will be ratified at the next Council meeting.

Representation on External Bodies

Cllr Heather Chambers will represent the Parish Council on the Hilton Village Hall Management Committee and Cllr Peter Balicki will represent the Parish Council on the A428 Community Forum. The position of representative to the HCV Committee is currently vacant.

Remote Meetings and Scheme of Delegation

As the legislation that allowed the Council to meet remotely expired on 7th May, and face-to-face meetings are still discouraged, the Council has resolved not to hold a meeting at the beginning of June. The Council has adopted an emergency scheme of delegation which delegates the routine matters to the Clerk until 30th June, except where there is a planning application of concern.

Future Council Meetings

The Council set the dates for their meetings as follows:

Monday 5th July 7:30pm

Monday 6th September 7:30pm

Monday 4th October 7:30pm

Monday 1st November 7:30pm

Monday 6th December 7:30pm

Monday 7th February 7:30pm

Monday 7th March 7:30pm

Monday 4th April 7:30pm

The location of each meeting will be advised on the agenda. The date of the annual meeting of the Council in May will be decided when the dates of the 2022 election are known.

[Financial Control](#)

The Council conducted their annual review of their system of internal control and authorised the regular payments and the banking arrangements, including the use of BACS as a payment method.

[Annual Governance and Accountability Review](#)

The Council received the Annual Internal Audit report and approved the Annual Governance Statement and the Annual Accounts Statement. These documents will now be submitted to the External Auditor. The period of electors' rights will be set for Monday 7th June to Friday 16th July and further information will be available on the website and the noticeboards.

[Data Protection](#)

The Council have renewed their data protection fee to register as a data controller with the Information Commissioner's Office at a cost of £40.

[County Councillor Ian Bates](#)

Hilton Parish Council resolved to send a thank you letter to Ian Bates to formally thank him for his service to the community for over 20 years.

[Living Sport Grant](#)

The Council has been successful in their application for a grant from Living Sport. They resolved that the Clerk would complete the partnership agreement and Cllr Heather Chambers will co-ordinate the loaning of equipment. The Council are going to purchase the following:

10 sets of boules

3 sets of croquet equipment

5 sets of Geologic equipment (Finnish version of skittles)

1 set of rounders equipment

The Council will also be organising some short-term exercise classes on the Green including keep fit and Tai Chi. Further information will be made available on the website and the noticeboards.

The next Parish Council meeting will be held on Monday 5th July 2021 via Zoom. Agendas will be issued in advance on the village notice boards and the Council's website www.hiltonparishcouncil.com. Parishioners are welcome to speak at council meetings on agenda items.