



**Minutes of the Meeting of Hilton Parish Council on Monday 1st
February 2021 at 19:30 via Zoom**

Present: Cllr G. Barradell (Chair), Cllr P. Balicki (arrived 19:33), Cllr H. Chambers, Cllr R. Collard, Cllr K. Dunk, Cllr A. Goodridge (arrived 19:37), Cllr E. McCarthy (from 19:58), Cllr I. Stott, Cllr S. Walker

In attendance: The Clerk (N. Webster), and 4 parishioners.

Meeting commenced 19:32

20/21-149. To receive any apologies for absence and declarations of interest.

No apologies were received.

There were no declarations of interest

19:33 Cllr P. Balicki joined the meeting

19:33 Meeting closed

A parishioner commented on item 20/21-156 to thank Cllr G. Barradell for his hard work unblocking the ditches. He also commented on item 20/21-170 to say that the feedback regarding the Christmas lights has been positive and they should continue every year.

19:35 Meeting opened

20/21-150. To approve the minutes of the Parish Council Meeting held on Monday 7th December, and the minutes of the Planning Committee Meetings held on Tuesday 15th December.

Cllr G. Barradell proposed that the Minutes of the Parish Council Meeting held Monday 7th December 2020 were approved as a true record, Cllr H. Chambers 2nd, 7 Cllrs in favour.

It was resolved that the Minutes of the Parish Council Meeting held on Monday 7th December 2020 were approved as a true record.

Cllr G. Barradell proposed that the Minutes of the Planning Committee Meeting held Tuesday 15th December 2020 were approved as a true record, Cllr K. Dunk 2nd, 5 Cllrs in favour, 2 Cllrs abstained.

It was resolved that the Minutes of the Planning Committee Meeting held on Tuesday 15th December 2020 were approved as a true record.

19:37 Cllr A. Goodridge joined the meeting

20/21-151. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

Cllr H. Chambers advised that the publication of Spectrum had been suspended.

Clerk Report

Resignation

Cllr Laura Chorlton has resigned from the council and the notice of vacancy was issued. No election was called so the council can now proceed with co-option.

Declaration of Pecuniary Interests

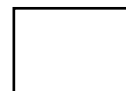
Only three councillors have responded to the email to check their DPI form – can the remaining Cllrs do so asap?

Bridleway No 1



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CCC have been in correspondence with the landowners regarding the state of the Drift. The landowners have advised that they will carry out repair work to the path once weather conditions allow. This will entail scraping the excess soil off the surface and laying MOT type 1 planings to create a firm and vehicle proof surface. It will be aesthetically jarring to start with, but the grass and vegetation will grow through, and the result will be a green reinforced track.

Highway matters

Our Local Highways Officer has advised that he has raised or is raising work orders for the following issues:

High Street - drainage gullies to be unblocked by CCC and request sent to HDC to sweep the kerb line

Church End – blocked drainage gulley to be cleared

Scotts Crescent - pothole work order raised for the whole road.

Potton Road – potholes repaired at the brow of the hill

Graveley Way – rumble strips to be resurfaced, measurements taken and work order to be raised

Graveley Way – give way bollard to be replaced

Cllrs and parishioners are reminded that they can report a highways issue on the CCC website.

A428 Development Consent Order

DCO submission has been delayed until end of February 2021 due to COVID-19. The next forum meeting will be after the submission.

CiLCA Progress update

The Clerk has now submitted and passed three units of the course which amounts to half of the credits required. Several policies have been identified which the Council do not currently have in place and the policy group are hoping to meet during February to review these.

Cllr Photos and Bios

The agreed deadline of 31/01/21 for Cllrs to submit their photo and bio for the website has now passed. Could those Cllrs who have not sent these to the Clerk please do so asap?

Street Lighting

PC1 and PC20 have been reported to the maintenance contractor. Cllrs and parishioners are reminded to advise the Clerk of any PC lights that are not working, quoting the PC number on the streetlight.

LHI 20/21

The Clerk is still in dialogue with CCC regarding this bid. Most suggestions to redirect this feasibility study have been rejected, however we are still looking into the options of ANPR cameras to advise on the direction of traffic flows. We are awaiting a costing for this suggestion.

Spectrum

The publication of spectrum has been suspended due to the lack of village news caused by COVID-19.

20/21-152. To receive and discuss the financial reports

Cllrs discussed the financial reports.

Cllr G. Barradell proposed that the Council receive the financial reports, Cllr H. Chambers 2nd, 7 Cllrs in favour, 1 Cllr abstained.

It was resolved that the Council receive the financial reports.

20/21-153. To review and approve the Standing Orders and Financial Regulations

Cllr G. Barradell proposed that the Council approve the Standing Orders and Financial Regulations, Cllr H. Chambers 2nd, all Cllrs in favour.

It was resolved that the Council approve the Standing Orders and Financial Regulations.

20/21-154. To discuss and decide upon the co-option of a new councillor

Cllrs voted for the co-option of a new councillor via a secret ballot using the Zoom chat function.

It was resolved that Ettore McCarthy was co-opted as Councillor.



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20/21-155. To discuss and decide upon the response to the NATS consultation regarding the relocation of the Luton airport holding stack

Cllr G. Barradell proposed that Cllr P. Balicki and Cllr E. McCarthy draft a negative response to this consultation for the Clerk to send, Cllr H. Chambers 2nd, all Cllrs in favour.

It was resolved that Cllr P. Balicki and Cllr E. McCarthy draft a negative response to this consultation for the Clerk to send.

20/21-156. To review the recent flooding in the village and discuss and decide upon any actions regarding this

Cllr G. Barradell proposed that the Council receive the draft report and continue dialogue to create specific motions for the next meeting, Cllr E. McCarthy 2nd, all Cllrs in favour.

It was resolved that the Council receive the draft report and continue dialogue to create specific motions for the next meeting.

Cllr G. Barradell proposed that Councillors engage with some residents in Graveley Way with regards to publishing the report, Cllr E. McCarthy 2nd, 8 Cllrs in favour, 1 Cllr against.

It was resolved that Councillors engage with some residents in Graveley Way with regards to publishing the report.

20/21-157. To review the response to the recent HGV petition and to discuss and decide upon the LHI supplementary submission and presentation, including who will represent the Council at the virtual meeting

Cllr G. Barradell proposed that the working group of Cllr P. Balicki, Cllr K. Dunk, Cllr H. Chambers and Cllr A. Goodridge, together with the Clerk, draft the 500-word document for the LHI supplementary submission, including the reference to the petition response of 416 residents, Cllr H. Chambers 2nd, all Cllrs in favour.

It was resolved that the working group of Cllr P. Balicki, Cllr K. Dunk, Cllr H. Chambers and Cllr A. Goodridge, together with the Clerk, draft the 500-word document for the LHI supplementary submission, including the reference to the petition response of 416 residents.

Cllr G. Barradell proposed that Cllr P. Balicki will represent the Council at the LHI meeting, with Cllr A. Goodridge as standby, Cllr E. McCarthy 2nd, 6 Cllrs in favour, 3 Cllrs abstained.

It was resolved that Cllr P. Balicki will represent the Council at the LHI meeting, with Cllr A. Goodridge as standby.

20/21-158. To review the response from Highways England regarding the direction of traffic on sat nav applications

Cllr A. Goodridge proposed that the Clerk contact Google Maps and advise them of the issue that they are causing for Hilton, Cllr G. Barradell 2nd, 8 Cllrs in favour, 1 Cllr against.

It was resolved that the Clerk contact Google Maps and advise them of the issue that they are causing for Hilton.

20/21-159. To review the response from CCC regarding the traffic modelling post-A14 southern bypass opening

No response has been received from CCC so there was no resolution for this agenda item.

20/21-160. To review the Traffic Regulation Order application for the amendment to Mere Way (bridleway) as part of the A14 construction and decide upon any response

Cllr G. Barradell proposed that the Council note this correspondence and thank Highways England for consulting with them but submit no response to this application, Cllr K. Dunk 2nd, 8 Cllrs in favour, 1 Cllr abstained.

It was resolved that the Council note this correspondence and thank Highways England for consulting with them but submit no response to this application.



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20/21-161. To review the decision at the recent CCC Highways and Transport Committee that the NMU route from Hilton to Fenstanton will not be included in the first round of funding and discuss and decide upon any actions

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20:47 Cllr E. McCarthy left the meeting

20:49 Cllr E. McCarthy joined the meeting

Cllr G. Barradell proposed that the Clerk write to the Highways and Transport Committee and ask to be included in the consultation and ensure that the NMU from Hilton to Fenstanton is included in the second round of grants, and that Cllr A. Goodridge continue to engage with Fenstanton Parish Council regarding the NMU, Cllr H. Chambers 2nd, all Cllr in favour.

It was resolved that the Clerk write to the Highways and Transport Committee and ask to be included in the consultation and ensure that the NMU from Hilton to Fenstanton is included in the second round of grants, and that Cllr A. Goodridge continue to engage with Fenstanton Parish Council regarding the NMU.

20/21-162. To receive an update regarding the Huntingdonshire District Council Community Infrastructure Levy fund and discuss and decide upon any actions

Cllr G. Barradell proposed that the NMU and Pavilion working groups start to draft application options for their respective projects, Cllr A. Goodridge 2nd, all Cllrs in favour.

It was resolved that the NMU and Pavilion working groups start to draft application options for their respective projects.

Cllr H. Chambers volunteered to join the NMU working group.

Cllr E. McCarthy volunteered to join the Pavilion working group.

20/21-163. To receive an update from the Parish Plan review working group and discuss and decide upon any actions

Cllr K. Dunk proposed that the Councillors review the survey and bring the result to the next meeting, Cllr I. Stott 2nd, 6 Cllrs in favour, 3 Cllrs against.

It was resolved that the Councillors review the survey and bring the result to the next meeting.

20/21-164. To discuss and decide upon when to install the bookcase at the bus stop for the library

Cllrs discussed the recent evidence that a fire has been set in the bus shelter.

Cllr H. Chambers proposed that the library is opened in the bus stop when the schools are reopened unless there is a special resolution to the contrary, Cllr A. Goodridge 2nd, 4 Cllrs in favour, 4 Cllrs against, 1 Cllr abstained, Chair used his casting vote in favour of the proposal.

It was resolved that the library is opened in the bus stop when the schools are reopened unless there is a special resolution to the contrary.

20/21-165. To receive a report from the recent Councillor training attended by Cllr H. Chambers and Cllr I. Stott

Cllr G. Barradell proposed that this report is received by the Council, Cllr R. Collard 2nd, 8 Cllrs in favour, 1 Cllr abstained.

It was resolved that this report is received by the Council.

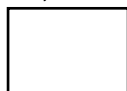
20/21-166. To discuss and decide upon hiring air quality monitors from Huntingdonshire District Council

Cllr G. Barradell proposed that the Council will not hire air quality monitors from Huntingdonshire District Council, Cllr A. Goodridge 2nd, 8 Cllrs in favour, 1 Cllr abstained.

It was resolved that the Council will not hire air quality monitors from Huntingdonshire District Council.

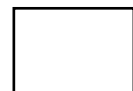
20/21-167. To discuss and decide upon supporting the Joint Parishes HCV group regarding environmental action

Cllr G. Barradell proposed that the Council send a representative to the HCV Group, Cllr A. Goodridge 2nd, all Cllrs in favour.



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It was resolved that the Council send a representative to the HCV Group.

Cllr A. Goodridge proposed that the Council send Cllr A. Goodridge to the HCV Group as a representative, Cllr G. Barradell 2nd, all Cllrs in favour.

It was resolved that the Council send Cllr A. Goodridge to the HCV Group as a representative.

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20/21-168. To discuss and decide upon actions regarding the Rural Community Energy Fund

Cllr H. Chambers proposed that the Council engage with the Rural Community Energy Fund to establish what is feasible, Cllr S. Walker 2nd, 7 Cllrs in favour, 2 Cllrs abstained.

It was resolved that the Council engage with the Rural Community Energy Fund to establish what is feasible.

20/21-169. To discuss and decide upon the request for permission to carry out metal detecting on the Green

Cllr G. Barradell proposed that the Council decline this request, Cllr K. Dunk 2nd, 6 Cllrs in favour, 1 Cllr against, 2 Cllrs abstained.

It was resolved that the Council decline this request.

20/21-170. To review the Christmas lights at the pavilion

Cllrs discussed the positive feedback received regarding the Christmas lights.

Cllr G. Barradell proposed that the Council thank the volunteers involved in the installation of the Christmas lights by email, Cllr A. Goodridge 2nd, all Cllrs in favour.

It was resolved that the Council thank the volunteers involved in the installation of the Christmas lights by email.

20/21-171. To discuss and decide upon the response to the consultation regarding the amendment of the planning permission at the quarry at Willow Farm, Haddenham

Cllr G. Barradell proposed that the Council note this correspondence but submit no response to this consultation, Cllr A. Goodridge 2nd, 8 Cllrs in favour, 1 Cllr abstained.

It was resolved that the Council note this correspondence but submit no response to this consultation.

20/21-172. To discuss and decide upon the response to the Cambridgeshire County Council stakeholder consultation regarding their Highways service

Cllr G. Barradell proposed that the Clerk completes the response to this consultation with input from Cllrs, Cllr A. Goodridge 2nd, all Cllrs in favour.

It was resolved that the Clerk completes the response to this consultation with input from Cllrs.

20/21-173. To discuss and decide upon the response to the NALC consultation regarding landownership

Cllr G. Barradell proposed that the Clerk completes the response to this consultation, Cllr K. Dunk 2nd, all Cllrs in favour.

It was resolved that the Clerk completes the response to this consultation.

20/21-174. To discuss and decide upon the response to the consultation regarding the Sunnica Energy Farm at Burwell sub-station

Cllr G. Barradell proposed that the Council submit no response to this consultation, Cllr I. Stott 2nd, all Cllrs in favour.

It was resolved that the Council submit no response to this consultation.

20/21-175. Payments received – none

20/21-176. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
20/21-176.1	JSC Services	Maintenance Contract - Dec	£660.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces

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20/21-176.2	JSC Services	Maintenance Contract - Jan	£660.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
20/21-176.3	Ecotricity	Electricity Supply - Dec	£11.26	DD	Local Government Act 1972 - s133 - Community buildings
20/21-176.4	Ecotricity	Electricity Supply - Jan	£11.44	DD	Local Government Act 1972 - s133 - Community buildings
20/21-176.5	Nicola Webster	Salary - Dec	£666.03	S/O	Local Government Act 1972 - s112 - Power to appoint staff
20/21-176.6	Nicola Webster	Salary - Jan	£666.03	S/O	Local Government Act 1972 - s112 - Power to appoint staff
20/21-176.7	Microsoft	Office Package - Dec	£11.28	BACS	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.8	Microsoft	Office Package - Jan	£11.28	BACS	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.9	Opus	Street Lighting Energy - Dec	£146.26	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
20/21-176.10	Opus	Street Lighting Energy - Jan	£166.67	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
20/21-176.11	Zoom	Pro Account - Dec	£14.39	Optimum DC	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.12	Zoom	Pro Account - Jan	£14.39	Optimum DC	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.13	Optimum	Monthly Fee	£1.99	Optimum DC	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.14	Optimum	Monthly Fee	£1.99	Optimum DC	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.15	Nicola Webster	CiLCA Hours - Dec & Jan	£115.28	BACS	Local Government Act 1972 - s112 - Power to appoint staff
20/21-176.16	Nicola Webster	Overtime - Dec	£203.65	BACS	Local Government Act 1972 - s112 - Power to appoint staff
20/21-176.17	K&M Lighting Services Ltd	Lighting Maintenance - Jan-Mar	£169.60	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
20/21-176.18	Cambridge Water	Water supply	£63.41	BACS	Local Government Act 1972 - s133 - Community buildings
20/21-176.19	CAPALC	Councillor Training	£150.00	BACS	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.20	XL Circondaire	HGV Petition printing	£50.00	BACS	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.21	JSC Services	Lavender	£75.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces

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20/21-176.22	Unity Trust	Bank account charges	£18.00	BACS	Local Government Act 1972 - s111 - Subsidiary powers
20/21-176.23	Equals Card	Card issuing fee	£12.00	BACS	Local Government Act 1972 - s111 - Subsidiary powers

Cllr G. Barradell proposed that these payments are approved, Cllr H. Chambers 2nd, all Cllrs in favour.

It was resolved that these payments are approved.

20/21-177. To discuss and decide whether to apply for funding from Living Sport to organise community sporting events, and to put these in place according to the criteria advised by the funding organisation.

Cllr H. Chambers propose that the Council apply for this grant and that the Clerk will complete the application with Cllr H. Chambers, Cllr A. Goodridge 2nd, 8 Cllrs in favour, 1 Cllr against.

It was resolved that the Council apply for this grant and that the Clerk will complete the application with Cllr H. Chambers.

20/21-178. Councillors items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

Cllr H. Chambers said congratulations to Cllr G. Barradell for managing the whole agenda in a timely manner.

Cllr R. Collard said thank you to Cllr G. Barradell for his work as the Maintenance Person.

Cllr A. Goodridge stated that the NALC guidelines suggest that meetings should be less than 2 hours.

The next ordinary Parish Council meeting will be on Monday 1st March 2021.

There being no further business to transact the meeting was closed at 22:04.

Signed.....Date.....

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