



# I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Thursday 22<sup>nd</sup> July 2021 in Hilton Village Hall

The Public and Press are cordially invited to be present.

**PARISH COUNCIL** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Hilton Parish Council recommends that attendees wear face coverings and remain socially distanced. Hand sanitiser will be available in the Village Hall and the windows will be opened for ventilation.

Nicola Webster  
Clerk & RFO  
16/07/2021

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

## AGENDA

21/22-44. To receive any apologies for absence and declarations of interest.

### **Comments and observations from members of the public and to receive reports from the County and District Councillors**

*Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.*

21/22-45. To approve the minutes of the Parish Council Meeting held on Tuesday 4<sup>th</sup> May and the minutes of the Planning Committee Meeting held on Wednesday 5<sup>th</sup> May

21/22-46. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

21/22-47. To review and ratify the decisions made under the emergency scheme of delegation

21/22-48. To decide upon the appointment of members to existing committees and working groups

21/22-49. To decide upon the appointment of a member to represent Hilton Parish Council on the HCV Group

21/22-50. To receive an update regarding the A428 Development Consent Order and decide upon any action

21/22-51. NATS

21/22-51.1. To receive an update regarding the NATS proposal to relocate the arrival routes into London Luton Airport and decide upon any action

21/22-51.2. To consider whether to investigate a sound monitoring programme

21/22-52. To consider the request to remove streetlight PC8 from Graveley Way

21/22-53. To decide upon the co-option of a new Parish Councillor

21/22-54. To decide upon the appointment of a representative to Hilton Town Trust

- 21/22-55. To resolve that Hilton Parish Council meets the conditions to use the General Power of Competence in accordance with the Localism Act 2011 and The Parish Council (General Power of Competence)(Prescribed Conditions) Order 2012
- 21/22-56. To review correspondence from 20s Plenty for Cambridgeshire and decide upon any action
- 21/22-57. To review the successful LHI bid 2021/22 for a traffic regulation order to prohibit Heavy Commercial Vehicles from the B1040 through Hilton for 24 hours per day and decide upon any action
- 21/22-58. To discuss and decide upon the next LHI bid for 2022/23
- 21/22-59. Green Open Spaces
- 21/22-59.1 To review the draft maintenance tender
- 21/22-59.2 To review and adopt the Tree Inspection Regime
- 21/22-59.3 To review the maintenance of the cricket outfield
- 21/22-60. To receive the update regarding the A14 legacy project proposal to improve the banks of the Ware
- 21/22-61. To discuss and decide upon any action regarding the upcoming Platinum Jubilee celebration
- 21/22-62. To receive an update regarding the restoration of the village sign and decide upon any action – possible cost £50-£75
- 21/22-63. To review the correspondence from Community RoadWatch and decide upon any action
- 21/22-64. To review the playground inspection report and decide upon any action
- 21/22-65. To review the correspondence regarding the Cambridge Triathlon and decide upon any action
- 21/22-66. To consider any action regarding the Police and Crime Commissioner’s survey on policing and crime priorities
- 21/22-67. To receive the financial reports
- 21/22-68. Payments received:  
£1464 – Living Sport Grant
- 21/22-69. Approve payments

Payments already made:

Minute Ref	Payee	Description	Amount	Method	Legislation
21/22-69.1	JSC Services	Maintenance Contract - May	£660.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-69.2	Ecotricity	Electricity Supply - May	£11.35	DD	Local Government Act 1972 - s133 - Community buildings
21/22-69.3	Ecotricity	Electricity Supply - Jun	£12.41	DD	Local Government Act 1972 - s133 - Community buildings
21/22-69.4	Nicola Webster	Salary - May + WfH Allowance	£849.16	S/O	Local Government Act 1972 - s112 - Power to appoint staff
21/22-69.5	Nicola Webster	Salary - Jun + WfH Allowance	£849.16	S/O	Local Government Act 1972 - s112 - Power to appoint staff
21/22-69.6	Opus	Street Lighting Energy - May	£126.24	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
21/22-69.7	Opus	Street Lighting Energy - Jun	£120.97	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
21/22-69.8	Microsoft	Office Package - May	£11.28	BACS	Local Government Act 1972 - s111 - Subsidiary powers

21/22-69.9	Zoom	Pro Account - May	£14.39	Equals Card	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.10	Zoom	Pro Account - Jun	£14.39	Equals Card	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.11	JSC Services	Cricket pitch - 19/4, 24/4, 30/4	£135.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-69.12	JSC Services	Cricket pitch - 11/5, 29/5	£90.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-69.13	Able Accounts	Internal Audit	£200.00	BACS	Local Audit and Accountability Act 2014 s4 - requirements for audit
21/22-69.14	Source for Business	Pavilion water supply	£36.34	BACS	Local Government Act 1972 - s133 - Community buildings
21/22-69.15	CAS Ltd	Insurance	£703.77	BACS	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.16	Wicksteed	Playground Inspection	£72.00	BACS	Occupiers Liability Act 1957, 1984
21/22-69.17	Wendy Oldfield	Diffusion Tubes -	£91.20	BACS	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.18	Stocksigns Ltd	Playground Sign	£234.22	BACS	Occupiers Liability Act 1957, 1984
21/22-69.19	Unity Trust	Service Charge	£18.00	BACS	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.20	ICO	Data Protection registration fee	£40.00	Equals Card	General Data Protection Regulations 2018 - s134 - Fees
21/22-69.21	UK Timber Ltd	Wood for fencing	£438.89	Equals Card	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-69.22	Post Office	Postage	£0.85	Equals Card	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.23	Mick George Ltd	Gravel for car park	£129.98	Equals Card	Road Traffic Regulation Act 1984 - Provision of parking places
21/22-69.24	Decathlon	Boule and Skittles	£331.84	Equals Card	Local Government (Miscellaneous Provisions) Act 1976 - s19 - recreational facilities
21/22-69.25	Croquet Online	Croquet equipment	£525.00	Equals Card	Local Government (Miscellaneous Provisions) Act 1976 - s19 - recreational facilities
21/22-69.26	Net World Sports	Rounders equipment	£64.94	Equals Card	Local Government (Miscellaneous Provisions) Act 1976 - s19 - recreational facilities

Payments to be made:

Minute Ref	Payee	Description	Amount	Method	Legislation
21/22-69.27	JSC Services	Maintenance Contract - Jun	£660.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-69.28	Microsoft	Office Package - Jun	£11.28	BACS	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.29	Microsoft	Office Package - Jul	£11.28	BACS	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.30	JSC Services	Cricket pitch - 8/6, 22/6, 27/6	£135.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces

21/22-69.31	Glenn Conway	Tree Work	£790.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-69.32	CAPALC	Councillor training	£75.00	BACS	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.33	Nicola Webster	Home insurance	£31.90	BACS	Local Government Act 1972 - s111 - Subsidiary powers
21/22-69.34	K&M Lighting Services Ltd	Maintenance Contract	£169.60	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places

- 21/22-70. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 21/22-71. Review of the Protocol in the Event of the Death of a Senior National Figure
- 21/22-72. To review the confidential solicitors' correspondence and decide upon any action