



# I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 4<sup>th</sup> October 2021 in Hilton Village Hall

The Public and Press are cordially invited to be present.

**PARISH COUNCIL** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Hilton Parish Council recommends that attendees wear face coverings and remain socially distanced. Hand sanitiser will be available in the Village Hall and the windows will be opened for ventilation.

Nicola Webster  
Clerk & RFO  
29/09/2021

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

## AGENDA

21/22-109. To receive any apologies for absence and declarations of interest.

### **Comments and observations from members of the public and to receive reports from the County and District Councillors**

*Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.*

21/22-110. To approve the minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> September, the Extraordinary Parish Council Meeting held on Tuesday 21<sup>st</sup> September, the Finance Committee Meeting held on Tuesday 21<sup>st</sup> September and the Planning Committee Meeting held on Thursday 23<sup>rd</sup> September.

21/22-111. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

21/22-112. To review and ratify the decisions made under the scheme of delegation

21/22-113. Green Open Spaces Working Group

21/22-113.1 To receive the general report from the working group

21/22-113.2 To consider whether to continue to financially contribute to the maintenance of the churchyard

21/22-113.3 To consider the Draft Maintenance Tender and decide upon the next steps

21/22-113.4 To consider the design for the A14 Legacy Project on The Ware and decide upon the next steps

21/22-113.5 To approve the design and purchase of the bench near Wilderness Bridge using the donation from Hilton Rural Conservation and Wildlife Group

21/22-113.6 To consider whether to cost works to improve the condition of the far bank of the Ware

- 21/22-114. Finance Committee
- 21/22-114.1. To receive the financial reports
- 21/22-114.2. To discuss and decide whether to cancel the Zoom account
- 21/22-114.3 To discuss and decide whether to move the earmarked reserves for playground sign (£54.82), 2020/21 tree work (£10), and Village Hall car park (£4.89) back to general reserves
- 21/22-114.4. To consider and approve the draft budget
- 21/22-114.5. To consider and approve the proposed precept of £31,550
- 21/22-115. To consider whether to continue to pay for the diffusion tubes to monitor nitrogen dioxide
- 21/22-116. To discuss and decide upon any actions with regards to the bus shelter roof
- 21/22-117. To consider whether to set up an arrangement where parishioners can speak informally to Councillors immediately prior to a Council meeting
- 21/22-118. To consider a response to the Cambridgeshire Street Lighting Satisfaction Survey
- 21/22-119. To consider the request to display posters and banners for the Fostering Service
- 21/22-120. Payments received: £15,300 Precept half
- 21/22-121. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
21/22-121.1	JSC Services	Maintenance Contract - Sep	£660.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-121.2	Ecotricity	Electricity Supply - Sep	£12.56	DD	General Power of Competence
21/22-121.3	Nicola Webster	Salary - Sep + WfH Allowance	£873.08	S/O	General Power of Competence
21/22-121.4	Opus	Street Lighting Energy - Sep	£111.36	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
21/22-121.5	Zoom	Pro Account - Sep	£14.39	Equals Card	General Power of Competence
21/22-121.6	JSC Services	Cricket pitch - 1, 23, 29/08	£135.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-121.7	Microsoft	Office Package - Sep	£11.28	BACS	General Power of Competence
21/22-121.8	Dynamic Fireworks	Fireworks	£1,779.20	Equals Card	General Power of Competence
21/22-121.9	CAS Ltd	Insurance for Bonfire Night	£140.00	BACS	General Power of Competence
21/22-121.10	Royal British Legion	Donation	£60.00	CHQ	General Power of Competence
21/22-121.11	Community Garden	Donation	£95.00	BACS	General Power of Competence
21/22-121.12	Hilton WI	Donation	£70.00	BACS	General Power of Competence
21/22-121.13	Spectrum	Donation	£200.00	BACS	General Power of Competence
21/22-121.14	CAPALC	Annual Conference	£75.00	BACS	General Power of Competence

21/22-121.15	Hilton Village Hall	Venue Hire - 20/07/21-7/3/22	£210.00	BACS	General Power of Competence
21/22-121.16	Hilton PCC	Streetlighting in the Churchyard	£162.40	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places

- 21/22-122. To consider a response to the OxCam Arc Spatial Framework Survey
- 21/22-123. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.