



## Minutes of the Meeting of Hilton Parish Council on Monday 1<sup>st</sup> November 2021 at 19:30 in Hilton Village Hall

Present: Cllr P. Balicki (Chair), Cllr R. Collard, Cllr K. Dunk, Cllr E. McCarthy, Cllr I. Stott, Cllr S. Suckling, Cllr S. Walker

In attendance: The Clerk (N. Webster), County Cllr Doug Dew and 4 parishioners

Meeting commenced 19:30

21/22-124. To receive any apologies for absence and declarations of interest.  
Apologies received from Cllr G. Barradell (family commitment) and Cllr H. Chambers (bereavement).  
Cllr K. Dunk and Cllr S. Suckling declared a pecuniary interest in item 21/22-130.

Meeting closed 19:31

MoP1 asked that with regards to item 21/22-134 (Fireworks) that the organisers relocate the existing pile of rubbish to allow any animals to escape. He also asked that item 21/22-137 (permission to use the Green) be removed from the agenda and advised, as a member of the Community Garden Committee, that the group did notify the Council and were thanked for informing the Clerk. He advised that this was a successful event well received by the community and that they did not realise there was a problem until this agenda was issued. He also advised that the committee would have appreciated communication of this issue without a public reprimand.

County Councillor Doug Dew advised that the County Council is now getting on with business. The highways panel, which will lead on the current LHI project for an HGV ban on Potton Road, has been meeting and has advised that this project has passed through the safety audit. Transport have advised that they want traffic directed out of villages and will be reporting to the County Council shortly. The transport policy is current very "Cambridge-centric", but they are now looking at villages outside of Cambridge and considering vehicle routes. The County Council has nearly finished the rollout of superfast broadband which will be coming to Hilton soon, which is particularly important for those working from home. The Council has started on the early parts of their budget, which will be discussed at next week's full council meeting. There is currently extra spending planned but no-one knows where from yet. The current trend is to put more money in reserves. There is currently a big problem with COVID in Huntingdonshire and Cambridgeshire after schools have resumed. Central Government has agreed that Cambridgeshire and Peterborough now have enhanced



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response status. There are currently no plans to go back to stay at home rules. There is a big push on flu jabs. Good news for budgets in schools as more money is being made available from central government. Flooding is on the top of the agenda. This area does not have a senior highways officer at the moment, but County Cllr Dew invited the Parish Council to organise a meeting with the temporary officer to discuss any issues en masse.

Meeting re-opened 19:41

[21/22-125. To approve the minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> October](#)

**RESOLVED** that the minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> October are approved as a true record.

[21/22-126. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10\(2\) \(b\) states that business must be specified.](#)

[2020/21 LHI Bid](#)

We now have the support of the CCC Policy & Regulation team to proceed with the formal process of implementing the 24/7 7.5 tonne weight limit through the village.

[Firework Night](#)

The posters are on the noticeboards and have also been included in Spectrum and on the website and Facebook page.

[WI Bench](#)

The error on the bench was an engraver's typo and has now been corrected.

[Maintenance Contract](#)

The tender document has been advertised on contract's finder and also on the PC website. Some interest has been shown but no quotes have yet been received.

[A14 Legacy Project](#)

The Clerk has advised the HE team that the PC would like to proceed. She has also approached the CCC Highways department for permission, but no response has yet been received.

[Diffusion Tubes](#)

The diffusion tubes have been cancelled. One further invoice is expected for the last set of tubes.

[Zoom Account](#)

The pro Zoom account has been cancelled. Zoom can still be used for working groups but will be limited to 40 minutes.

[Precept Deadline](#)

The deadline for submitting the precept request is Friday 17<sup>th</sup> December.

[Pavilion Working Group](#)

The Pavilion working group have scheduled a meeting for Wednesday 10<sup>th</sup> November.

[A428 DCO Process](#)

The Clerk is in the process of registering Cllr Peter Balicki to speak at the issue specific hearing with regards to highways matters, including construction traffic.



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[21/22-127. To review and ratify the decisions made under the scheme of delegation](#)

The insurers have asked the Council to provide them with an accurate number of people attending the bonfire and firework event on Saturday 6<sup>th</sup> November. Two tally counters have been purchased to enable this count at a cost of £4.99+VAT. Cllr Sharon Walker requested this purchase and Cllr Peter Balicki was consulted.

Cllr Peter Balicki and Cllr Graham Barradell attended and were registered to speak at the HDC Development Management Committee on Monday 18<sup>th</sup> August.

The purchase of 3 bags of postcrete has been authorised for the installation of the fence at the pavilion. This purchase was requested by Cllr Graham Barradell and Cllr Peter Balicki was consulted.

The installation of superfast broadband ducting across the Green was delayed as the contractor, Open Reach and CCC Connecting Communities were not aware that the Green was owned by the Parish Council. This project is being funded by CCC and delivered by Open Reach. Permission was given for the contractor to proceed on the basis that they lift the turf and then replace it after the ducting is installed rather than laying grass seed and that the ground level junction boxes are as unobtrusive as possible. Cllr Peter Balicki was informed. Dunadry has recently been sold and the new owners have signed the deed of covenant confirming that they will comply with the deed of easement. Authorisation was given to the solicitors to produce a written certificate on behalf of the Parish Council confirming receipt of this deed, at the cost of the new owners. Cllr Peter Balicki was consulted.

**RESOLVED** that the Parish Council ratify these decisions.

[21/22-129. To discuss and decide upon any actions regarding the outline planning application for 16 houses on Church End, west of Wychwood \(20/00164/OUT\)](#)

The Chair agreed for County Councillor Doug Dew to report on the HDC Development Management Committee meeting on Monday 18<sup>th</sup> October and the possibility of a judicial review.

**RESOLVED** that Cllr Peter Balicki will meet with County Councillor Doug Dew to discuss this application and report back to the Parish Council.

[21/22-128. Green Open Spaces Working Group](#)

[21/22-128.1 To receive the report from the working group](#)

Cllr Ian Stott reported that the first draft of the Tree Register has now been completed and the maintenance tender has now been advertised.

[21/22-128.2 To discuss and decide upon any actions regarding the dredging of ponds including the Community Flood Groups grant scheme](#)

**RESOLVED** that the Clerk will obtain quotes for dredging at both the ponds in Graveley Way and Park Farm Pond and also Reeve Ditch and also apply for the grant.

[21/22-128.3 To discuss and decide upon any actions regarding the path between the Church and Church Lane](#)

20:10 Meeting closed

MoP1 commented that the resin gravel is quite expensive and suggested that the Council look at self-binding gravel such as used in the community garden.

20:11 Meeting opened



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**RESOLVED** that the Clerk will obtain quotes for gravel, resin-bound gravel and self-binding gravel to resurface this path.

[21/22-128.4 To approve the design and purchase of the bench near Wilderness Bridge using the donation from Hilton Rural Conservation and Wildlife Group](#)

**RESOLVED** that the Council purchase the teak bench using the donation from the Hilton Rural Conservation and Wildlife Group.

[21/22-128.5 To be advised of the proposed volunteer work in the village](#)

Cllr Ian Stott advised that the proposed volunteer work will be to plant the jubilee copse, hopefully before Christmas, planting a memorial beech in Bram's pit, planting a memorial field maple (to be agreed) on the Wilderness, plus the easier tree work and an ivy cut.

**RESOLVED** that the Parish Council grant permission to plant memorial trees in Bram's pit and the Wilderness.

[21/22-128.6 To discuss and decide upon the tree work in the village – cost £2800](#)

**RESOLVED** that the Parish Council approve this tree work.

[21/22-130. To discuss and decide upon the request for permission to replace the water run-off pipe from Manor Farm which will involve excavating a shallow trench across the Green](#)

20:26 Cllr K. Dunk and Cllr S. Suckling left the room.

20:30 Meeting closed

MoP2 asked if the water could be contaminated as it could be water coming off the barns.

20:31 Meeting opened

**RESOLVED** that the Parish Council grant permission to replace this water run-off pipe.

20:34 Cllr K. Dunk and Cllr S. Suckling re-joined the meeting.

[21/22-131. To consider the matter of access to St Francis' Toft and decide upon any actions](#)

**RESOLVED** that this item is referred to the Easements Working Group to discuss this issue, consult with the Common Rights Holders and formulate a report for discussion by the Parish Council.

[21/22-132. To consider the correspondence from the Stop the Arc Group regarding the Ox-Cam Arc and decide upon any actions](#)

**RESOLVED** that the Parish Council invite the Stop the Arc Group to an open meeting in the village and also invite the organisers of the Ox-Cam Arc to attend.

[21/22-133. To consider any response to the Huntingdonshire District Council Landscape and Townscape Supplementary Planning Document consultation](#)

**RESOLVED** to refer this item to the Planning Committee to report back to the next Parish Council meeting.

[21/22-134. To discuss and decide upon the request from the Village Hall Management Committee for the Parish Council to run a firework event for the Jubilee and light a beacon](#)

20:52 Meeting closed

MoP3 asked what the normal cost of fireworks was, she suggested that the event should be free entry and donations requested.

20:53 Meeting opened



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**RESOLVED** that the Parish Council would like to run an event on Thursday 2<sup>nd</sup> June but require further information such as costs to plan the event.

**RESOLVED** that the Parish Council appoint a working group to look into this event.

**RESOLVED** that Cllr S. Walker, Cllr K. Dunk, Cllr S. Suckling and Cllr R. Collard are appointed to the working group.

21/22-135. To discuss and decide upon the request from the Hilton Feast Week Committee to hold Feast Week from Sunday 24<sup>th</sup> July to Saturday 30<sup>th</sup> July 2022, with the marquee erected for a maximum of 2 weeks

**RESOLVED** that Hilton Parish Council agree to this request.

21/22-136. To discuss and decide upon the request from the Hilton Summer Ball Committee to hold the Summer Ball on Friday 22<sup>nd</sup> July 2022

**RESOLVED** that Hilton Parish Council agree to this request.

21/22-137. To discuss and decide whether to inform the Community Garden Group that just like all other village organisations such as Feast Week, permission must be sought from Hilton Parish Council to host an event on Parish Council land.

**RESOLVED** that the Clerk writes to the Community Group setting out the Parish Council's policies and requirements.

21/22-138. To receive the financial reports

**RESOLVED** that the Parish Council receive the financial reports.

21/22-139. Payments received: None

21/22-140. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
21/22-140.1	JSC Services	Maintenance Contract – Oct	£660.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-140.2	Ecotricity	Electricity Supply – Oct	£12.81	DD	General Power of Competence
21/22-140.3	Nicola Webster	Payroll – Oct	£950.93	S/O	General Power of Competence
21/22-140.4	Opus	Street Lighting Energy – Oct	£115.38	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
21/22-140.5	JSC Services	Cricket pitch - 4/9, 20/9	£90.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-140.6	Microsoft	Office Package - Oct	£11.28	BACS	General Power of Competence
21/22-140.7	Unity Trust	Service Charge	£18.00	DD	General Power of Competence
21/22-140.8	Amazon	Tally Counters	£5.99	Equals	General Power of Competence
21/22-140.9	K&M Lighting Services Ltd	Street Lighting Maintenance	£169.60	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
21/22-140.10	Shred Station	Shredding	£90.00	BACS	General Power of Competence



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21/22-140.11	Wendy Oldfield	Diffusion Tubes - 18/6 - 21/8/21	£45.60	BACS	General Power of Competence
21/22-140.12	Parish Council Websites	Website hosting - 25/9/21-24/9/22	£273.60	BACS	General Power of Competence

**RESOLVED** that these payments are approved.

[21/22-141. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10\(2\) \(b\) states that business must be specified.](#)

CLlr E. McCarthy raised the issue of the potholes in Scotts Close which were not dealt with due to parked cars.

CLlr S. Walker asked for Parish Councillors to help at Bonfire night and has sent round a rota.

CLlr P. Balicki also asked for volunteers to help at Bonfire Night and complimented CLlr S. Walker on her risk assessment.

The next full Council meeting will be on Monday 6<sup>th</sup> December 2021.

There being no further business to transact the meeting was closed at 21:11.

Signed.....Date.....

DRAFT

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