



# I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 6<sup>th</sup> December 2021 in Hilton Village Hall

The Public and Press are cordially invited to be present.

**PARISH COUNCIL** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Hilton Parish Council recommends that attendees wear face coverings and remain socially distanced. Hand sanitiser will be available in the Village Hall and the windows will be opened for ventilation.

Two Councillors will be available in the Village Hall from 7pm if any parishioners wish to discuss an issue.

Nicola Webster  
Clerk & RFO  
1/12/2021

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

## AGENDA

21/22-142. To receive any apologies for absence and declarations of interest.

### **Comments and observations from members of the public and to receive reports from the County and District Councillors**

*Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.*

21/22-143. To approve the minutes of the Parish Council Meeting held on Monday 1<sup>st</sup> November and the minutes of the Planning Committee Meeting held on Thursday 25<sup>th</sup> November

21/22-144. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

21/22-145. To review and ratify the decisions made under the scheme of delegation

21/22-146. Green Open Spaces Working Group

21/22-146.1 To receive the report from the working group

21/22-146.2 To discuss and decide upon actions with regards to the Maintenance Contract – cost approximately £8,000 - £26,595

21/22-146.3 To discuss and decide upon actions with regards to the dredging of the ponds – cost £29,700 - £39,540

21/22-146.4 To discuss and decide upon actions with regards to the path between Church Lane and the Church – cost £2,000-£6,980, recommendation - £2,050

21/22-146.5 To discuss and decide upon purchasing a plaque for the Jubilee Copse – cost £20-£170 – recommendation - £37.50

21/22-146.6 To discuss and decide upon the proposal to recut the maze – cost £675

21/22-146.7 To discuss and decide upon the requests from the Community Garden committee to use funds donated by the Hilton Wildlife and Conservation Group to renovate

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the ditch alongside the Community Garden to improve the habitat for water voles and also plant some British bluebells and wild garlic in the Grove.

- 21/22-147. To discuss and decide upon the Budget for the 2022-23 financial year
- 21/22-148. To discuss and decide upon the Precept for the 2022-23 financial year – recommendation £31,550
- 21/22-149. To receive an update regarding the 2021/22 LHI bid for a 24hr HGV ban on the B1040
- 21/22-150. To discuss and decide upon removing the improvements to the surface of the Ford from the 2022/23 LHI bid
- 21/22-151. To receive the correspondence regarding the recent RSPB Bird survey on the Green
- 21/22-152. To discuss and decide upon requesting insurance and risk assessments from the Hilton Feast Week and Hilton Summer Ball committees
- 21/22-153. To consider any response to the Huntingdonshire District Council Landscape and Townscape Supplementary Planning Document consultation
- 21/22-154. To receive the correspondence from Community RoadWatch
- 21/22-155. To discuss and decide upon attendance at the CCC Local Councils Conference on Friday 14<sup>th</sup> January 2022
- 21/22-156. To discuss and decide upon attendance at the Police and Crime Commissioners Virtual Roundtable on Monday 7<sup>th</sup> February 2022
- 21-22-157. To discuss and decide upon a response to the Greater Cambridge Partnership ‘Making Connections: have your say on greener travel in Greater Cambridgeshire’ consultation
- 21/22-158. Pavilion Working Group
- 21/22-158.1. To discuss and decide whether to apply to extend the planning permission
- 21/22-158.2. To agree the proposed specifications 1&2 with their associated drawings
- 21/22-158.3. To grant permission for the Clerk to obtain quotes for the specifications above
- 21/22-158.4. To grant permission for the Clerk to apply for grants based on these quotes
- 21/22-159. To discuss and decide upon any actions regarding the outline planning application for 16 houses on Church End, west of Wychwood (20/00164/OUT)
- 21/22-160. To receive the financial reports
- 21/22-161. Payments received:  
£2319.68 – Bonfire Night Gate Takings  
£14.70 – Hilton Feast Week electricity contributions

21/22-162. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
21/22-162.1	JSC Services	Maintenance Contract – Nov	£660.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-162.2	Ecotricity	Electricity Supply – Nov	£12.85	DD	General Power of Competence
21/22-162.3	Nicola Webster	Payroll – Nov	£899.27	S/O	General Power of Competence
21/22-162.4	Opus	Street Lighting Energy - Nov	£134.49	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
21/22-162.5	Microsoft	Office Package – Nov	£11.28	BACS	General Power of Competence
21/22-162.6	JSC Services	Bollard & Postcrete	£27.24	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
21/22-162.7	Wendy Oldfield	Diffusion Tubes - 21/8 - 16/10/21	£45.60	BACS	General Power of Competence
21/22-162.8	Post Office	Postage	£0.85	Equals Card	General Power of Competence
21/22-162.9	XL Press	HGV Leaflet printing	£40.00	BACS	General Power of Competence
21/22-162.10	Richard Buxton	Solicitors	£500.00	BACS	General Power of Competence

21/22-163. To discuss and decide whether to write to the Planning Inspectorate with regards to the A428 Development Consent Order to request that construction traffic is banned from Hilton

21/22-164. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.