



Minutes of the Hilton Parish Council Staffing Committee on Tuesday 29th March 2022 at 19:30 in Hilton Methodist Church

Present: Cllr P. Balicki (Chairman), Cllr K. Dunk, Cllr E. McCarthy

In attendance: The Clerk (N. Webster)

Meeting commenced 19:41

1. To elect a chair

It was **RESOLVED** that Cllr Peter Balicki is elected as Chairman of the Staffing Committee.

2. To receive any apologies for absence and any declarations of interest

Apologies received from Cllr G. Barradell (prior engagement) and Cllr R. Collard (work). There were no declarations of interest.

It was **RESOLVED** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at this meeting it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting.

3. To review the terms of reference of the Staffing Committee

It was **RESOLVED** to amend the terms of reference and recommend their approval by the Full Council.

4. To consider the Clerk’s timesheet

It was **RESOLVED** that the Committee approve the Clerk’s timesheet and recommend to the Council that an offer of £1,000 is made in full and final settlement to clear 100 hours in lieu.

5. To appoint an appraisal panel

It was **RESOLVED** that the appraisal panel is formed of Cllr K. Dunk and Cllr E. McCarthy.

There being no further business to transact the meeting was closed at 20:19.

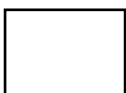
Signed.....Date.....

Initials

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