



I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 5th September 2022 in Hilton Village Hall

The Public and Press are cordially invited to be present.

PARISH COUNCIL All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Hilton Parish Council recommends that attendees wear face coverings and remain socially distanced. Hand sanitiser will be available in the Village Hall and the windows will be opened for ventilation.

Nicola Webster
Clerk & RFO
31/08/2022

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

22/23-95. To receive any apologies for absence and declarations of interest.

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 22/23-96. To approve the minutes of the Parish Council Meeting held on Monday 4th July and the minutes of the Staffing Committee Meeting held on Tuesday 14th June and the minutes of the Planning Committee Meetings held on Tuesday 5th July and Thursday 18th August
- 22/23-97. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 22/23-98. To review and ratify the decisions made under the scheme of delegation
- 22/23-99. Green Open Spaces Working Group
- 22/23-100. Asset Register Review
- 22/23-100.1 Benches – to review the report and consider whether to carry out improvements
- 22/23-100.2 Streetlights – to review the report and consider whether to carry out improvements
- 22/23-101. Reeves Ditch and The Ware
- 22/23-101.1 To consider the comments from the Environment Agency regarding the fish in Reeves Ditch
- 22/23-101.2 To consider the request to install water fountains in Reeves Ditch and The Ware
- 22/23-102. To approve the design for the 2022/23 LHI bid to reduce the speed limit across the Green from 40mph to 30mph
- 22/23-103. To consider the recommendations of the LHI working group regarding the 23/24 Local Highways Improvement (LHI) Fund bid and decide upon the bid

- 22/23-104. To consider the request from Hilton Action on Traffic (HAT) for improved HGV weight limit signage on the A1198 approach to Papworth
- 22/23-105. To discuss and decide upon whether to accept the Hunts Forum Health Inequalities funding and whether to sign the Memorandum of Understanding
- 22/23-106. To discuss and decide upon the request from Fenstanton Youth Football Club to use the football pitch on a Saturday morning from mid-September to mid-April for their home games for their under-11s and under-12s.
- 22/23-107. To review the inspection report for the Jubilee Playground and discuss and decide upon recommended actions
- 22/23-108. To discuss and decide upon entering into a three-year agreement with Wicksteed for the playground inspection which will fix the price for those years
- 22/23-109. To consider and decide upon the request from HAT for the purchase of replacement batteries for the vehicle monitoring devices – cost £213.52+VAT
- 22/23-110. To consider the option to opt-out of the Smaller Authority Audit Appointments central external auditor appointment arrangements
- 22/23-111. To decide whether to pay the Maintenance Contractor an additional £26.85 for fuel
- 22/23-112. To consider the invitation to attend the Cambridgeshire Flood Groups Conference Day on Thursday 22nd September
- 22/23-113. To consider the invitation to attend the CAPALC ‘Share the Vision, Shape the Future’ Annual Conference – cost £75pp
- 22/23-114. To consider the request to donate to the Royal British Legion Poppy Appeal – previous cost £60
- 22/23-115. To consider the proposal to send a note of thanks to the members of the Village Hall Management Committee who are stepping down after many years service
- 22/23-116. To discuss and decide upon the membership renewal to the Society of Local Council Clerks – cost £171
- 22/23-117. To discuss and decide upon taking the NALC Civility and Respect pledge
- 22/23-118. To consider whether to respond to the Great Gransden Neighbourhood Plan consultation
- 22/23-119. To discuss and decide upon the Fireworks and Bonfire Night date and approve the spend for the fireworks – estimated cost £1,622.66
- 22/23-120. To receive an update regarding the County Broadband project and decide upon any action
- 22/23-121. Review the financial reports
- 22/23-122. To note that the bank reconciliations have been carried out by a Councillor other than the Chair
- 22/23-123. Payments received: Hilton Feast Week utility bill - £194.69
 PC2AF Shroud - £70.00

22/23-124. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
22/23-124.1	JSC Services	Maintenance Contract - Jul	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-124.2	JSC Services	Maintenance Contract - Aug	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-124.3	TP Garden Services	Maintenance Contract - Jul	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-124.4	TP Garden Services	Maintenance Contract - Aug	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-124.5	Ecotricity	Electricity Supply - Jul	£15.53	DD	General Power of Competence
22/23-124.6	Ecotricity	Electricity Supply - Aug	£14.97	DD	General Power of Competence
22/23-124.7	Payroll	Payroll - Jul	£963.25	S/O	General Power of Competence
22/23-124.8	Payroll	Payroll - Aug	£2,143.75	S/O	General Power of Competence
22/23-124.9	Opus	Street Lighting Energy - Jul	£133.44	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-124.10	Opus	Street Lighting Energy - Aug	£134.40	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-124.11	Microsoft	Office Package - Jul	£11.28	BACS	General Power of Competence
22/23-124.12	Microsoft	Office Package - Aug	£11.28	BACS	General Power of Competence
22/23-124.13	JSC Services	Additional Fuel	£26.85	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-124.14	K&M Lighting Services Ltd	Maintenance - 1st Jul-30th Sep	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-124.15	Viking	Stationery	£163.50	Equals Card	General Power of Competence
22/23-124.16	Viking	Stationery	£29.94	Equals Card	General Power of Competence
22/23-124.17	BrightPay	Payroll software license	£70.80	Equals Card	General Power of Competence
22/23-124.18	DA Green & Sons	Payroll - Apr 2021-July 2022	£60.00	BACS	General Power of Competence
22/23-124.19	Wicksteed	Playground Inspection	£144.00	BACS	General Power of Competence
22/23-124.20	K&M Lighting Services Ltd	Back shield for PC2AF	£84.00	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-124.21	Parish Council Websites	Website Hosting – Sep22 -Sep23	£273.60	BACS	General Power of Competence

22/23-125. Councillors' items – information only. No discussion and no decisions can be made.

22/23-126. To discuss and decide upon the request from the Clerk for permission to work for another parish council

22/23-127. To discuss the easement request for Manor Farm and decide upon any actions

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