



I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 3rd October 2022 in Hilton Village Hall

The Public and Press are cordially invited to be present.

PARISH
COUNCIL

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the Council: Cllrs P. Balicki (Chairman), J. Capes, H. Chambers, R. Dulstone, K. Dunk, E. McCarthy (Vice-Chairman), N. Sage, C. Sarkies, S. Suckling

Hilton Parish Council recommends that attendees wear face coverings and remain socially distanced. Hand sanitiser will be available in the Village Hall and the windows will be opened for ventilation.

Nicola Webster
Clerk & RFO
28/09/2022

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 22/23-128. To receive any apologies for absence
- 22/23-129. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 22/23-130. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature and existence of any dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 22/23-131. To approve the minutes of the Parish Council Meeting held on Monday 5th September and the minutes of the Staffing Committee Meeting held on Tuesday 14th June and the minutes of the Finance Committee Meeting held on Wednesday 28th September
- 22/23-132. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 22/23-133. To review and ratify the decisions made under the scheme of delegation
- 22/23-134. To receive a verbal report from the Green Open Spaces Working Group
- 22/23-135. To receive the report from the External Auditor and decide upon any actions
- 22/23-136. Finance Committee
 - 22/23-136.1 To receive the report from the Finance Committee
 - 22/23-136.2 To review and approve the draft budget for 2023/24
 - 22/23-136.3 To agree the precept amount for 2023/24

- 22/23-137. To consider any actions regarding the request for volunteers for the Cambridgeshire County Council Winter Community Gritting Scheme
- 22/23-138. To consider any actions regarding the proposal for a Cambridge Congestion Charge
- 22/23-139. To consider whether to archive the Hilton Condolence Book for Her Late Majesty Queen Elizabeth II with Cambridgeshire County Council Archives
- 22/23-140. To consider whether to purchase a book of condolence for future use – cost £29.12 +VAT
- 22/23-141. To review the draft grant agreement for the Watercourse Maintenance Grant to fund the dredging and consider whether to agree to sign this document
- 22/23-142. To receive an update from the Fireworks Working group regarding Bonfire Night
- 22/23-143. To consider the request from Hilton Feast Week CIC for permission to run their usual food and drink stall at the Parish Council Fireworks night along with the sale of novelty items which they would like to sell to people as they make their way towards the entrance in order to reduce the length of the queue at the stall
- 22/23-144. To consider the request from Hilton Feast Week CIC for permission to hold Feast Week 2023 from Sunday 23rd July to Saturday 29th July and note that the Hilton Feast Week Committee would arrange for the marquee to be erected on Monday 24th July for one week only
- 22/23-145. To consider the proposal to place an outdoor table tennis table on the green, close to the cricket pavilion. Please note that this would be subject to a s.38 application in accordance with the Common Land Act 2006
- 22/23-146. To consider the proposal to retain 12 logs from the tree surgery to place them in a circle in the wilderness for children to sit on, have picnics, do nature studies and have story telling circles
- 22/23-147. To consider the proposal to set up a volunteer group to collect litter from around the village. Please note that this would be restricted to 30mph or 40mph roads and at no time should volunteers work on 60mph roads or their verges
- 22/23-148. To consider the option to apply for a grant from the FCC Communities Foundation for improvements to the Pavilion
- 22/23-149. To review the financial reports
- 22/23-150. To note payments received: Huntingdonshire District Council - £15,775.00 Precept half Interest - £TBC

22/23-151. To approve payment schedule detailed below:

Minute Ref	Payee	Description	Amount	Method	Legislation
22/23-151.1	JSC Services	Maintenance Contract - Sep	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-151.2	TP Garden Services	Maintenance Contract - Sep	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-151.3	Ecotricity	Electricity Supply - Sep	£373.31	DD	General Power of Competence
22/23-151.4	Payroll	Payroll - Sep	£963.25	S/O	General Power of Competence
22/23-151.5	Opus	Street Lighting Energy - Sep	£133.46	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-151.6	Microsoft	Office Package - Sep	£11.28	BACS	General Power of Competence
22/23-151.7	JSC Services	Additional cuts of football pitch	£100.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-151.8	Unity Trust	Service Charge	£18.00	DD	General Power of Competence
22/23-151.9	Energy Solutions	MVAS Batteries	£256.20	Equals Card	General Power of Competence
22/23-151.10	CAS Ltd	Insurance for Bonfire Night	£140.00	BACS	General Power of Competence
22/23-151.11	Dynamic Fireworks	Fireworks	£1,779.20	BACS	General Power of Competence
22/23-151.12	CAPALC Ltd	Annual Conference	£75.00	BACS	General Power of Competence
22/23-151.13	SLCC	Membership	£171.00	BACS	Local Government Act 1972 s143 subscriptions
22/23-151.14	PKF Littlejohn Ltd	External Audit	£240.00	BACS	Local Audit and Accountability Act 2014 s4 - requirements for audit
22/23-151.15	Royal British Legion	Donation	£60.00	CHQ	General Power of Competence

22/23-152. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified