



I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 7th November 2022 in Hilton Village Hall

The Public and Press are cordially invited to be present.

PARISH
COUNCIL

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the Council: Cllrs P. Balicki (Chairman), J. Capes, H. Chambers, R. Dulstone, K. Dunk, E. McCarthy (Vice-Chairman), N. Sage, C. Sarkies, S. Suckling

Hilton Parish Council recommends that attendees wear face coverings and remain socially distanced. Hand sanitiser will be available in the Village Hall and the windows will be opened for ventilation.

Nicola Webster
Clerk & RFO
02/11/2022

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 22/23-159. To receive any apologies for absence
- 22/23-160. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 22/23-161. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature and existence of any dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 22/23-162. To approve the minutes of the Parish Council Meeting held on Monday 3rd October and the minutes of the Extraordinary Parish Council Meeting held on Monday 10th October and the minutes of the Planning Committee Meeting held on Monday 10th October
- 22/23-163. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 22/23-164. To review and ratify the decisions made under the scheme of delegation
- 22/23-165. Green Open Spaces
 - 22/23-165.1 To receive a verbal report from the Green Open Spaces Working Group
 - 22/23-165.2 To consider whether to apply to the Woodland Trust for a free tree pack to interplant with the Jubilee copse to support the development of these trees
 - 22/23-165.3 To consider urgent tree work to the oaks in the Wilderness – cost estimate £880

- 22/23-165.4 To agree to plant daffodils alongside the eastern wall of the churchyard – cost £38+VAT
- 22/23-166.5 To review the tree report and agree the proposed tree works – Cost £TBC
- 22/23-166. Dredging
- 22/23-166.1 To review the report from the Open Spaces Officer and consider it alongside the draft grant agreement for the Watercourse Maintenance Grant to fund the dredging and consider whether to agree to sign this document
- 22/23-166.2 To agree to instruct a contractor to spread the dredged materials – cost £TBC
- 22/23-167. Policy Group – to approve the Dignity at Work Policy
- 22/23-168. Local Highways Improvement (LHI) fund bid 2022/23 – to consider the informal feedback from the police that there will be low levels of compliance with the new speed limit, and consider the options to either review the length of the new 30mph limit or proceed with advertising the proposal
- 22/23-169. LHI Bid 2023/24 – To consider the new LHI process and the implications for the proposed bid for both improved HGV signage at the Shilpa roundabout and a raised zebra crossing on Potton Road and decide upon further actions.
- 22/23-170. Health Inequalities Project - To consider and approve the draft survey to be sent to all properties in Hilton (cost - £184) and published on the website and linked to Facebook and consider the next steps in the project.
- 22/23-171. To approve payment of the Clerk's overtime in respect of the Health Inequalities Project – cost to Council £97.64
- 22/23-172. Pavilion Working Group
- 22/23-172.1 To agree the specifications for work in two stages with drawings
- 22/23-172.2 To authorise the Clerk to obtain quotes through the contracts process
- 22/23-172.3 To authorise the Clerk to prepare the grant application pack for the FCC Communities Fund for the March grant deadline from the Landfill Communities Fund, providing the quotes are received.
- 22/23-173. To consider and decide upon the request from a parishioner to extend the kerbstone along the verge/path outside Dunadry and refurbish the gravel path at their cost
- 22/23-174. To consider and decide upon a response to the current Anglian Water Reservoir consultation
- 22/23-175. To consider and decide upon a response to the current Greater Cambridge Partnership Making Connections 2022 consultation
- 22/23-176. To consider and decide upon the request from the Hilton Summer Ball Committee for permission to hold an event on Friday, 21 July 2023 in the marquee on the Green for approximately 200 to 300 people
- 22/23-177. To consider and decide upon the suggestion that Hilton Parish Council purchase a thermal imaging camera to help residents identify the best approach for insulation installation and other mitigation – cost £582.50+VAT
- 22/23-178. To consider and decide upon the request that the gravel on the Village Hall car park is restored to remove the heap of gravel in the main entrance.

22/23-179. To thank the parishioner who has watered the new Jubilee copse and kept it alive over the summer.

22/23-180. To review the financial reports

22/23-181. To note payments received:

Huntingdonshire District Council - £2,500 – Health Inequalities Project initial payment

22/23-182. To approve payment schedule detailed below:

Minute Ref	Payee	Description	Amount	Method	Legislation
22/23-182.1	JSC Services	Maintenance Contract - Oct	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-182.2	TP Garden Services	Maintenance Contract - Oct	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-182.3	Ecotricity	Electricity Supply - Oct	£45.14	DD	General Power of Competence
22/23-182.4	Payroll	Payroll - Nov	£1552.62	S/O	General Power of Competence
22/23-182.5	Opus	Street Lighting Energy - Oct	£142.36	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-182.6	Microsoft	Office Package - Oct	£11.28	BACS	General Power of Competence
22/23-182.7	SLCC	GDPR e-course	£36.00	Equals Card	General Power of Competence
22/23-182.8	SLCC	GDPR Policies webinar	£36.00	Equals Card	General Power of Competence
22/23-182.9	Post Office	Postage	£0.68	Equals Card	General Power of Competence

22/23-183. To note that the quarterly bank reconciliation has been conducted by a member other than the Chairman

22/23-184. To note the 2022/23 NALC Salary Award and agree the backdated pay for the Clerk – backpay cost to Council £491.73

22/23-185. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it is, therefore, RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

22/23-186. To decide whether to agree to the request to grant a new easement for Redwoods to replace an existing one, subject to the applicant covering all costs in relation to it being agreed, prepared and executed.