



# I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 6<sup>th</sup> February 2023 in Hilton Village Hall

The Public and Press are cordially invited to be present.

PARISH  
COUNCIL

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the Council: Cllrs P. Balicki (Chairman), J. Capes, H. Chambers, R. Dulstone, K. Dunk, E. McCarthy (Vice-Chairman), N. Sage, C. Sarkies, S. Suckling

Nicola Webster  
Clerk & RFO  
01/02/2023

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

## AGENDA

- 22/23-211. To receive any apologies for absence
- 22/23-212. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 22/23-213. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

## **Comments and observations from members of the public and to receive reports from the County and District Councillors**

*Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.*

- 22/23-214. To approve the minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> December
- 22/23-215. Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 22/23-216. To review and ratify the decisions made under the scheme of delegation
- 22/23-217. Green Open Spaces
  - 22/23-217.1. To receive the report regarding the Green Open Spaces
  - 22/23-217.2. To consider appointing a mole catcher to remove the mole(s) around the church wall – cost £80
  - 22/23-217.3. To consider renewing the annual maintenance contract for the churchyard, garden and ditches – annual cost £2950
  - 22/23-217.4. To review the plan for spreading the dredged material and decide upon actions
- 22/23-218. Pavilion
  - 22/23-218.1. To consider the quotes for the pavilion improvements and decide upon a preferred supplier
  - 22/23-218.2. To authorise the Clerk to apply for a grant from FCC Communities Foundation and any other relevant grant sources

- 22/23-219. To note the success of the 2022/23 Local Highways Improvement (LHI) bid for a 30mph speed limit across the Green and note the placement of the signs
- 22/23-220. To approve the Health Project grant agreement for £7,500 and authorise the Clerk to make relevant arrangements
- 22/23-221. To receive the report from the surveyor regarding the asset register review
- 22/23-222. To consider repairs to the bus shelter roof and decide upon any actions
- 22/23-223. To consider a response to the Cambridgeshire and Peterborough Combined Authority Draft Bus Strategy Consultation and decide upon any actions
- 22/23-224. To consider and decide upon the request to erect the Easter Cross on the Green from Thursday 6th April to Tuesday 11th April
- 22/23-225. To consider the consultation regarding the National Planning Policy Framework and decide upon any actions
- 22/23-226. To consider the upcoming Coronation and decide upon any actions
- 22/23-227. To consider and decide upon the request from Hilton Feast Week CIC to hold a band evening on Saturday 6<sup>th</sup> May 2023 around the pavilion to celebrate the upcoming Coronation
- 22/23-228. To consider and decide upon the request from Hilton Community Garden to place a floral crown on the village green, close to the maze, to commemorate the coronation
- 22/23-229. To consider and decide upon the grant request from Hilton Community Garden for £100 for bird food
- 22/23-230. To approve the renewal of the hiltonparishcouncil.com domain – cost £22.28 for 2 years
- 22/23-231. To approve the Information and Data Protection Policy
- 22/23-232. To consider applying for a 20mph limit in Hilton and decide upon any actions
- 22/23-233. To approve the reason for Cllr Ettore McCarthy's absence
- 22/23-234. To review the financial reports
- 22/23-235. To note payments received:
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|------------|---|
| £1,367.00  | National Lottery grant for table tennis   |
| £37,800.00 | CCC grant for dredging                    |
| £691.55    | Donation from HWCG for bench              |
| £1,514.82  | Reimbursement for District Auditor report |
| £206.69    | Interest                                  |

- 22/23-236. To approve payment schedule detailed below:

Minute Ref	Payee	Description	Amount	Method	Legislation
22/23-236.1	JSC Services	Maintenance Contract - Dec	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-236.2	JSC Services	Maintenance Contract - Jan	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-236.3	TP Garden Services	Maintenance Contract - Dec	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-236.4	TP Garden Services	Maintenance Contract - Jan	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-236.5	Ecotricity	Electricity Supply - Dec	£37.45	DD	General Power of Competence

22/23-236.6	Ecotricity	Electricity Supply - Jan	£43.53	DD	General Power of Competence
22/23-236.7	Payroll	Payroll - Jan	£1,022.05	S/O	General Power of Competence
22/23-236.8	Payroll	Payroll - Feb	£1,022.05	S/O	General Power of Competence
22/23-236.9	Opus	Street Lighting Energy - Dec	£174.91	DD	Parish Councils Act 1957 – s3 – Power to light public places
22/23-236.10	Opus	Street Lighting Energy - Jan	£200.44	DD	Parish Councils Act 1957 – s3 – Power to light public places
22/23-236.11	Microsoft	Office Package - Dec	£11.28	BACS	General Power of Competence
22/23-236.12	Microsoft	Office Package - Jan	£11.28	BACS	General Power of Competence
22/23-236.13	UK Table Tennis	Table Tennis Table	£1,149.00	Equals	General Power of Competence
22/23-236.14	UK Table Tennis	Table Tennis Table Cover	£44.95	Equals	General Power of Competence
22/23-236.15	Amazon	Table Tennis Bats	£59.78	Equals	General Power of Competence
22/23-236.16	Amazon	Table Tennis Balls	£9.48	Equals	General Power of Competence
22/23-236.17	Seated Furniture Ltd	Bench	£841.85	Equals	General Power of Competence
22/23-236.18	Unity Trust	Cash handling fee	£13.80	DD	General Power of Competence
22/23-236.19	Unity Trust	Account fee	£18.00	DD	General Power of Competence
22/23-236.20	Hugh Pearl (Land Drainage) Ltd	Dredging	£37,296.00	BACS	General Power of Competence
22/23-236.21	K&M Lighting Services Ltd	Street Lighting Maintenance	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light public places
22/23-236.22	TP Garden Services	Improvement to the Ware vegetation	£930.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-236.23	Richard Baker	Survey of assets	£250.00	BACS	General Power of Competence
22/23-236.24	Valuation Office Agency	District Valuer report	£1,514.82	BACS	General Power of Competence
22/23-236.25	Source for Business	Pavilion Water	£48.23	BACS	General Power of Competence

22/23-237. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

22/23-238. To receive an update regarding the easement request for Monach Farm and decide upon any actions

22/23-239. To receive an update regarding the easement request for Manor Farm and decide upon any actions