



PARISH
COUNCIL

I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 3rd April 2023 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the Council: Cllrs P. Balicki (Chairman), J. Capes, H. Chambers, R. Dulstone, E. McCarthy (Vice-Chairman), N. Sage, C. Sarkies, S. Suckling

Nicola Webster
Clerk & RFO
29/03/2023

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

22/23-267. To receive any apologies for absence

22/23-268. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item

22/23-269. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

22/23-270. To approve the minutes of the Parish Council Meeting held on Monday 6th March

22/23-271. To consider the proposed plans for the installation of County Broadband and decide upon any actions.

22/23-272. Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

22/23-273. To review and ratify the decisions made under the scheme of delegation

22/23-274. To receive the report regarding Green Open Spaces

22/23-275. To consider and decide upon the co-option of a Councillor

22/23-276. To consider and decide upon the recommended contractor from the Pavilion Working Group and authorise the Clerk to apply for grant funding

22/23-277. To consider the issue with the road drainage on Graveley Way and decide upon any actions

22/23-278. To consider and decide upon a response to the call for sites consultation including consultation on the Settlement Hierarchy Methodology and Land Availability Assessment Methodology (LAA)

22/23-279. To note that Hilton will participate in the National Garden Scheme on Sunday 2nd July

- 22/23-280. To consider and decide upon the motion to allow weekly “Games on the Green” from May onwards on Friday evenings 6-8pm
- 22/23-281. To consider and decide upon the request from Hilton Feast Week CIC to hold a silent disco on Saturday 17th June 2023 around the pavilion
- 22/23-282. To review the updated Asset Register
- 22/23-283. To decide upon renewing the membership of the Cambridgeshire And Peterborough Association of Local Councils (CAPALC) – cost £408.28
- 22/23-284. To review the financial reports
- 22/23-285. To note payments received: Interest TBC
- 22/23-286. To approve payment schedule detailed below:

| Minute Ref | Payee | Description | Amount | Method | Legislation |
|--------------|-------------------------|------------------------------|-----------|-------------|--|
| 22/23-286.1 | JSC Services | Maintenance Contract - Mar | £525.00 | S/O | Open Spaces Act 1906 s10 - Power to maintain open spaces |
| 22/23-286.2 | TP Garden Services | Maintenance Contract - Mar | £208.34 | S/O | Open Spaces Act 1906 s10 - Power to maintain open spaces |
| 22/23-286.3 | Ecotricity | Electricity Supply – Mar | £42.57 | DD | General Power of Competence |
| 22/23-286.4 | Payroll | Payroll – Apr | £1,022.05 | S/O | General Power of Competence |
| 22/23-286.5 | Opus | Street Lighting Energy – Mar | £164.54 | DD | Parish Councils Act 1957 – s3 – Power to light roads and public places |
| 22/23-286.6 | Microsoft | Office Package – Mar | £11.28 | BACS | General Power of Competence |
| 22/23-286.7 | Mick George Ltd | Toxicity testing | £360.00 | BACS | General Power of Competence |
| 22/23-286.8 | Hilton Community Garden | Donation | £100.00 | BACS | General Power of Competence |
| 22/23-286.9 | Unity Trust | Accounts Fees | £18.00 | DD | General Power of Competence |
| 22/23-286.10 | BrightPay | Payroll license for 2023/24 | £82.80 | Equals Card | General Power of Competence |
| 22/23-286.11 | DA Pest Control | Mole removal | £80.00 | BACS | General Power of Competence |

- 22/23-287. Councillors’ items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

- 22/23-288. To consider the Clerk’s appraisal and to discuss and decide whether to award the Clerk an additional Spinal Column Point on the NJC Salary Scale – potential cost £21.26 per month
- 22/23-289. To receive an update regarding the easement request for Manor Farm and decide upon any actions