



PARISH  
COUNCIL

# I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 6<sup>th</sup> March 2023 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the Council: Cllrs P. Balicki (Chairman), J. Capes, H. Chambers, R. Dulstone, E. McCarthy (Vice-Chairman), N. Sage, C. Sarkies, S. Suckling

Nicola Webster  
Clerk & RFO  
01/03/2023

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

## AGENDA

- 22/23-240. To receive any apologies for absence
- 22/23-241. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 22/23-242. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

## **Comments and observations from members of the public and to receive reports from the County and District Councillors**

*Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.*

- 22/23-243. To approve the minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> February, and the minutes of the meetings of the Planning Committee held on Monday 6<sup>th</sup> February and Monday 20<sup>th</sup> February
- 22/23-244. Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 22/23-245. To review and ratify the decisions made under the scheme of delegation
- 22/23-246. Green Open Spaces
  - 22/23-246.1. To receive the report regarding the Green Open Spaces
  - 22/23-246.2. To review the plan for spreading / disposing of the dredged material and decide upon actions – cost up to £3,500+VAT
- 22/23-247. To review the response to the survey and consider applying for a 20mph limit in Hilton and decide upon any actions
- 22/23-248. To consider the current councillor vacancy and decide upon any actions regarding co-option
- 22/23-249. To consider the vacancy for a Maintenance Person and decide upon any actions
- 22/23-250. To appoint an internal auditor
- 22/23-251. To decide upon amending the May meeting date which falls on a bank holiday

- 22/23-252. To set the date for the Annual Parish Meeting – proposed Monday 17<sup>th</sup> April
- 22/23-253. To receive the data from the recent RSPB bird survey
- 22/23-254. To decide upon the proposal that permission is given for the Easter Cross to be placed on the Green each Easter for the next 10 years
- 22/23-255. To decide upon the proposal to appoint Joel Hutsell as the first town crier for Hilton
- 22/23-256. To decide upon the proposal to mow a larger area of the green to effectively extend the cricket square to form 2 croquet lawns
- 22/23-257. To decide upon the proposal to amend standing order 3s to ensure that the vote is always recorded when not unanimous
- 22/23-258. To decide upon the proposal to add an additional item to standing order 3t :-  
viii) statements made during meetings by councillors containing relevant information or facts pertaining to an agenda item or questions from the public, will be recorded at the request of a councillor
- 22/23-259. To decide upon the proposal to agree to publish the full set of supporting documents, excluding confidential information
- 22/23-260. To decide upon a response to the following consultations:  
22/23-260.1. Huntingdonshire District Council (HDC) Statement of Community Involvement  
22/23-260.2. HDC Sustainability Appraisal Scoping Report  
22/23-260.3. HDC The Giddings, Winwick and Hamerton Neighbourhood Area Designation  
22/23-260.4. Consultation on the proposed 2023 revision of the Local Validation List for planning applications for the County Council’s own development and for waste development
- 22/23-261. To review the financial reports
- 22/23-262. To note payments received:  
£7,500.00 HDC Health Project

22/23-263. To approve payment schedule detailed below:

Minute Ref	Payee	Description	Amount	Method	Legislation
22/23-263.1	JSC Services	Maintenance Contract - Feb	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-263.2	TP Garden Services	Maintenance Contract - Feb	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-263.3	Ecotricity	Electricity Supply - Feb	£39.71	DD	General Power of Competence
22/23-263.4	Payroll	Payroll - Mar	£1,022.05	S/O	General Power of Competence
22/23-263.5	Opus	Street Lighting Energy - Feb	£191.62	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-263.6	Microsoft	Office Package - Feb	£11.28	BACS	General Power of Competence
22/23-263.7	Crazy Domains	Website Hosting	£26.74	Equals	General Power of Competence
22/23-263.8	K&M Lighting Services Ltd	Streetlighting Maintenance	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-263.9	Screwfix	Wilderness Padlock	£88.69	Equals	General Power of Competence
22/23-263.10	Charlie Vince Tree Surgery	Tree Work	£924.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-263.11	XL Circondaire Ltd	20mph Leaflet	£40.00	BACS	General Power of Competence

22/23-264. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

22/23-265. To receive an update regarding the easement request for Monach Farm and decide upon any actions

22/23-266. To receive an update regarding the easement request for Manor Farm and decide upon any actions