



# Minutes of the Meeting of Hilton Parish Council on Monday 6<sup>th</sup> March 2023 at 19:30 in Hilton Village Hall

Present: Cllr P. Balicki (Chairman), Cllr J. Capes, Cllr H. Chambers, Cllr R. Dulstone, Cllr N. Sage, Cllr C. Sarkies, Cllr S. Suckling

In attendance: The Clerk (N. Webster), and 6 parishioners

Meeting commenced 19:30

22/23-240. To receive any apologies for absence

Apologies were received from Cllr E. McCarthy (work), District Cllr C. Tevlin and County Cllr D. Dew.

22/23-241. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item

A declaration of pecuniary interest was received from Cllr S. Suckling regarding 22/23-266, Manor Farm easement, as she is a director of the company that is the applicant.

Cllrs H. Chambers and R. Dulstone made a declaration of non-pecuniary interest regarding 22/23-256 (croquet lawn) as they are part of the organising group.

Cllr P. Balicki made a declaration of non-pecuniary interest regarding 22/23-266 (Manor Farm easement) as he is a friend of one of the directors of the company that is the applicant.

22/23-242. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

No dispensation requests were received.

Meeting closed at 19:32 to allow comments and observations from members of the public and to receive reports from the County and District Councillors

MoP1 commented regarding the waste on the wilderness, since the last meeting barriers are round it, which is appreciated, this meeting is to decide on the cost of waste removal, and this sounds that it is less that they had heard on the grapevine. They asked whether this includes the toxicity test and stated that even if it is not hazardous, spreading it is not a good idea. They stated that this is amenity land used by children and others, which is a wild flower meadow. They stated that this would enrich it too much and wild meadows thrive on low nutrients. They also stated that this would set a precedent and asked where it would stop.

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They stated that it should be disposed of in a careful fashion, taking in into account this special area of the green.

MoP2 stated that they had some questions regarding item 22/23-247 (20mph speed limit) but they were happy to wait until this item was discussed by the Council.

MoP3 stated that they were happy to see the waste was fenced off and was shocked at amount of glass and metal in the waste. They stated that they were concerned about this being spread and that it needs to be well filtered, due to the liability of injuries potentially caused by hazards and danger of spreading glass.

MoP4 stated that they were the was town crier for the jubilee, and that they are looking to join the honourable guild but needs the approval of the Parish Council. They stated that it would be a great honour to be first town crier for Hilton.

District Cllr Clare Tevlin provided the following report which was read by the Clerk:

The Budget for 2023/2024 was agreed at the most recent Full Council:

<https://www.huntingdonshire.gov.uk/news/council-budget-202324/>

Also at the latest Full Council, the Council agreed to adopt the Climate Strategy:

<https://www.huntingdonshire.gov.uk/news/district-council-adopts-climate-strategy/>

The Council also has appointed the a new Interim Manager, Mr Oliver Morely, following Jo Lancaster's retirement.

<https://www.huntingdonshire.gov.uk/news/district-council-appoints-interim-managing-director/>

Meeting opened 19:37

[22/23-243. To approve the minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> February, and the minutes of the meetings of the Planning Committee held on Monday 6<sup>th</sup> February and Monday 20<sup>th</sup> February](#)

It was **RESOLVED** that the minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> February are approved as a true record.

It was **RESOLVED** that the minutes of the Planning Committee Meeting held on Monday 6<sup>th</sup> February are approved as a true record.

It was **RESOLVED** that the minutes of the Planning Committee Meeting held on Monday 20<sup>th</sup> February are approved as a true record.

[22/23-244. Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10\(2\) \(b\) states that business must be specified.](#)

Wilderness

The deposit from the dredging in the Wilderness has been enclosed.

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Consultations

A response was sent to both the Bus Strategy Consultation and the National Planning Policy Framework Consultation.

Maze Retaining Wall

The retaining wall around the maze has deteriorated due to the weather, the Clerk has contacted English Heritage and Historic England to establish whether this would meet their grant criteria.

Health Project

The signed agreement has been returned and the grant monies have been received.

St Ives Motorised User Route Study

This study has commenced but Hilton is outside of the agreed scope.

Community Garden Easement

The Community Garden Committee has advised that they have used their easement 4 times in the last 6 months.

Energy Efficiency Booklet

The booklet, received from Cambridgeshire County Council, has been published on the PC website.

22/23-245. To review and ratify the decisions made under the scheme of delegation

A new padlock was purchased to replace the broken one on the Wilderness gate. Cllr Peter Balicki was consulted.

Order placed for the 20mph leaflets, Cllr Peter Balicki was consulted.

It was **RESOLVED** that these decisions are ratified.

22/23-246. Green Open Spaces

22/23-246.1. To receive the report regarding the Green Open Spaces

A large tree fell at the end of Tithe Close, blocking the road, and was dealt with by parishioners. Cllr Peter Balicki also attended. The remaining trunk was relocated to the secondary entrance to the Wilderness by a local farmer.

The memorial tree was planted on Sunday 5<sup>th</sup> March and the ivy cutting is planned for 25<sup>th</sup>-26<sup>th</sup> March.

22/23-246.2. To review the plan for spreading / disposing of the dredged material and decide upon actions – cost up to £3,500+VAT

It was **RESOLVED** that the Council will proceed with the spend of up to £3,500+VAT to remove and dispose of the dredged material.

It was **RESOLVED** that the £2,000 bridge replacement reserve is used for this purpose.

22/23-247. To review the response to the survey and consider applying for a 20mph limit in Hilton and decide upon any actions

19:50 meeting closed – MoP2 asked if the police have been consulted on this proposal, if this goes ahead will the police enforce the new 20mph speed limit, and what is the evidence that this proposal will reduce pollution levels. Cllr P. Balicki advised that the pollution quote was taken from a Cambridge City Council leaflet, and the police may not enforce it any more than they enforce the 30mph limit. Cllr P. Balicki advised that all parishes have been invited to apply for 20mph limits and that the constabulary will be consulted as part of this process.

19:54 meeting opened

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It was **RESOLVED** that, as 78% of the respondents are in favour, the Council will submit an application for a 20mph limit across the village.

[22/23-248. To consider the current councillor vacancy and decide upon any actions regarding co-option](#)

It was **RESOLVED** that the return date on the co-option vacancy advert will be Monday 27<sup>th</sup> March.

[22/23-249. To consider the vacancy for a Maintenance Person and decide upon any actions](#)

It was **RESOLVED** that the advert will be published at SCP 2.

[22/23-250. To appoint an internal auditor](#)

It was **RESOLVED** that CAPALC Internal Audit Service is appointed as the internal auditor.

[22/23-251. To decide upon amending the May meeting date which falls on a bank holiday](#)

It was **RESOLVED** that the Parish Council meeting for May is moved from the 8<sup>th</sup> to the 15<sup>th</sup>.

[22/23-252. To set the date for the Annual Parish Meeting – proposed Monday 17<sup>th</sup> April](#)

It was **RESOLVED** that the Annual Parish Meeting will be held on Monday 17<sup>th</sup> April.

[22/23-253. To receive the data from the recent RSPB bird survey](#)

It was **RESOLVED** that this information is published on the website and Facebook page.

[22/23-254. To decide upon the proposal that permission is given for the Easter Cross to be placed on the Green each Easter for the next 10 years](#)

It was **RESOLVED** that permission is granted for the Easter cross to be erected from Maundy Thursday to Easter Tuesday and allowed for 10 years.

[22/23-255. To decide upon the proposal to appoint Joel Hutsell as the first town crier for Hilton](#)

20:13 meeting closed – MoP4 asked what colour the Council would like their Town Crier's attire.

20:14 meeting opened

It was **RESOLVED** that Joel Hutsell is appointed as Hilton's first Town Crier so that he can join the Ancient and Honourable Guild of Town Criers.

It was **RESOLVED** that the Council is happy to leave the Town Crier to decide the colour of his regalia.

[22/23-256. To decide upon the proposal to mow a larger area of the green to effectively extend the cricket square to form 2 croquet lawns](#)

It was **RESOLVED** that the Parish Council grants permission for a double width cricket strip to be cut on the green in the area of the cricket square.

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[22/23-257. To decide upon the proposal to amend standing order 3s to ensure that the vote is always recorded when not unanimous](#)

It was **NOT RESOLVED** to amend standing order 3s to ensure that the vote is always recorded when not unanimous.

Cllr R. Dulstone requested that the vote was recorded.

Cllr R. Dulstone proposed, Cllr H. Chambers seconded, and the vote was as follows:

Cllr P. Balicki	Against
Cllr J. Capes	Against
Cllr H. Chambers	For
Cllr R. Dulstone	For
Cllr N. Sage	Abstained
Cllr C. Sarkies	Abstained
Cllr S. Suckling	Against

[22/23-258. To decide upon the proposal to add an additional item to standing order 3t :- viii\) statements made during meetings by councillors containing relevant information or facts pertaining to an agenda item or questions from the public, will be recorded at the request of a councillor](#)

It was **RESOLVED** that for a trial period of six months a councillor may request for the resolution of the council to include the salient points of their statement, which can be added during or after the meeting, but prior to the minutes being approved.

Cllr R. Dulstone requested that the vote was recorded.

Cllr P. Balicki proposed, Cllr H. Chambers seconded, and the vote was as follows:

Cllr P. Balicki	For
Cllr J. Capes	For
Cllr H. Chambers	For
Cllr R. Dulstone	For
Cllr N. Sage	For
Cllr C. Sarkies	For
Cllr S. Suckling	Against

[22/23-259. To decide upon the proposal to agree to publish the full set of supporting documents, excluding confidential information](#)

It was **RESOLVED** that the Council agree to publish the full set of supporting documents, excluding confidential information.

Cllr R. Dulstone requested that the vote was recorded.

Cllr R. Dulstone proposed, Cllr H. Chambers seconded, and the vote was as follows:

Cllr P. Balicki	Against
Cllr J. Capes	For
Cllr H. Chambers	For
Cllr R. Dulstone	For
Cllr N. Sage	For
Cllr C. Sarkies	For
Cllr S. Suckling	For

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[22/23-260.](#) To decide upon a response to the following consultations:

[22/23-260.1. Huntingdonshire District Council \(HDC\) Statement of Community Involvement](#)

It was **RESOLVED** that the response to this consultation is delegated to the Clerk in consultation with Cllr P. Balicki.

[22/23-260.2. HDC Sustainability Appraisal Scoping Report](#)

It was **RESOLVED** that that the response to this consultation is delegated to the Clerk in consultation with Cllr P. Balicki.

[22/23-260.3. HDC The Giddings, Winwick and Hamerton Neighbourhood Area Designation](#)

It was **RESOLVED** that the Council will not respond to this consultation.

[22/23-260.4. Consultation on the proposed 2023 revision of the Local Validation List for planning applications for the County Council's own development and for waste development](#)

It was **RESOLVED** that that that the response to this consultation is delegated to the Clerk in consultation with Cllr P. Balicki.

[22/23-261.](#) To review the financial reports

It was **RESOLVED** that these reports are received.

[22/23-262.](#) To note payments received:

£7,500.00 HDC Health Project

[22/23-263.](#) To approve payment schedule detailed below:

Minute Ref	Payee	Description	Amount	Method	Legislation
22/23-263.1	JSC Services	Maintenance Contract - Feb	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-263.2	TP Garden Services	Maintenance Contract - Feb	£208.34	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-263.3	Ecotricity	Electricity Supply - Feb	£39.71	DD	General Power of Competence
22/23-263.4	Payroll	Payroll - Mar	£1,022.05	S/O	General Power of Competence
22/23-263.5	Opus	Street Lighting Energy - Feb	£191.62	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-263.6	Microsoft	Office Package - Feb	£11.28	BACS	General Power of Competence
22/23-263.7	Crazy Domains	Website Hosting	£26.74	Equals	General Power of Competence
22/23-263.8	K&M Lighting Services Ltd	Streetlighting Maintenance	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
22/23-263.9	Screwfix	Wilderness Padlock	£88.69	Equals	General Power of Competence
22/23-263.10	Charlie Vince Tree Surgery	Tree Work	£924.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
22/23-263.11	XL Circondaire Ltd	20mph Leaflet	£40.00	BACS	General Power of Competence

It was **RESOLVED** that these payments are approved.

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22/23-264. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified

Cllr S. Suckling thanked Cllr Kieron Dunk for his work and thanked Graham Barradell for his work over the many years that they have been linked to the Council.

Cllr P. Balicki stated that the St Ives Voluntary car scheme looking for volunteers and referenced their recent article in spectrum. He would like the Council to contact the organiser for permission to advertise this request on the PC media channels

Cllr P. Balicki thanked Graham Barradell for being Maintenance Person for several years and stated that the Council will miss what he does as he just got on with it. He was also previously a Parish Councillor.

Cllr P. Balicki thanked Cllr Kieron Dunk and stated that he was sorry to see him go as he came on the Parish Council in 2013 with Cllr Balicki and provided valuable knowledge and support.

It was **RESOLVED** that in terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it was **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

21:10 the members of the public left the meeting.

22/23-265. To receive an update regarding the easement request for Monach Farm and decide upon any actions

It was **RESOLVED** that the wording is agreed, and Clerk is authorised to execute this deed.

22/23-266. To receive an update regarding the easement request for Manor Farm and decide upon any actions

21:13 Cllr S. Suckling left the meeting.

It was **RESOLVED** that the Clerk will contact the applicant to request confirmation that they have received the original email and confirmation of next steps.

The next full Council meeting will be on Monday 3<sup>rd</sup> April 2023.

There being no further business to transact the meeting was closed at 21:39.

Signed.....Date.....

[ ]

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