



PARISH
COUNCIL

I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 4th September 2023 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster
Clerk & RFO
25/08/2023

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 23/24-85. To receive any apologies for absence.
- 23/24-86. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 23/24-87. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 23/24-88. To receive an update regarding the County Broadband project to install ultrafast broadband
- 23/24-89. To approve the minutes of the Parish Council Meeting held on Monday 3rd July and the Planning Committee meetings held on Monday 3rd July and Monday 21st August
- 23/24-90. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 23/24-91. To review and ratify the decisions made under the scheme of delegation
- 23/24-92. To receive the green open spaces report
- 23/24-93. To discuss and decide upon the proposed repairs to Hilton Maze – cost £3,290 +VAT
- 23/24-94. To discuss and decide upon the proposed works to clear the scrub from the Green and Wilderness – cost £500
- 23/24-95. To note the parishioner's comments regarding the footpaths and decide upon any actions
- 23/24-96. To receive the External Auditor's Report and decide upon any actions
- 23/24-97. To receive the playground inspection report and decide upon any actions
- 23/24-98. To discuss and decide upon the motion that the Parish Council will consult with "Hilton Action on Traffic" when LHI HGV signage is being finalised in order to ensure optimum placement and wording of HGV sign at Papworth Bypass

- 23/24-99. To discuss and decide upon the motion that the Parish Council will develop a long term strategy for road safety improvements to model the ideal solution for the village, in consultation with the Highways officer, Hilton Action on Traffic group, Speedwatch group, the Police and other interested or knowledgeable parties
- 23/24-100. To discuss the concerns that have been raised regarding the location of the Swavesey Village College bus collection on Potton Road and decide upon any actions
- 23/24-101. To discuss and decide upon any actions regarding the Community Gritting Scheme
- 23/24-102. To discuss and decide whether to apply to the Cambridgeshire Priorities Capital Fund
- 23/24-103. To discuss and decide whether to send a representative to the CAPALC Conference – cost £75
- 23/24-104. To discuss and decide upon a response to the HDC Council Tax Support Scheme consultation
- 23/24-105. To discuss and decide whether to send a representative to the Huntingdonshire Climate Conversation
- 23/24-106. To discuss and decide whether to express interest in participating in the HDC Electric Vehicle Charging Strategy Pilot Scheme
- 23/24-107. To discuss and decide upon the annual donation to the Royal British Legion – previously £60
- 23/24-108. Review the financial reports
- 23/24-109. Payments received: Feast Week Utilities - £319.90
- 23/24-110. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
23/24-110.1	JSC Services	Maintenance Contract - Jul	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-110.2	JSC Services	Maintenance Contract - Aug	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-110.3	TP Garden Services	Maintenance Contract - Jul	£245.83	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-110.4	TP Garden Services	Maintenance Contract - Aug	£245.83	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-110.5	Ecotricity	Electricity Supply - Jul	£61.22	DD	General Power of Competence
23/24-110.6	Payroll	Payroll - Aug	£1,043.31	S/O	General Power of Competence
23/24-110.7	Payroll	Payroll - Sep	£1,043.31	S/O	General Power of Competence
23/24-110.8	Opus	Street Lighting Energy - Jul	£135.92	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
23/24-110.9	Opus	Street Lighting Energy - Aug	£130.96	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
23/24-110.10	Microsoft	Office Package - Jul	£11.28	BACS	General Power of Competence
23/24-110.11	Microsoft	Office Package - Aug	£11.28	BACS	General Power of Competence
23/24-110.12	Fenstanton Parish Council	The Journal donation	£1,000.00	BACS	General Power of Competence

23/24-110.13	K&M Lighting Services Ltd	Street Lighting Maintenance	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
23/24-110.14	Mick George Ltd	Dredged material muckaway	£3,000.00	BACS	General Power of Competence
23/24-110.15	Mick George Ltd	Dredged material muckaway	£1,200.00	BACS	General Power of Competence
23/24-110.16	Mick George Ltd	Dredged material muckaway	£600.00	Equals	General Power of Competence
23/24-110.17	CAPALC	Internal Audit	£64.95	BACS	Local Audit and Accountability Act 2014 s4 - requirements for audit
23/24-110.18	TP Garden Services	Playground mowing	£50.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-110.19	Post Office	Postage	£1.60	Equals	General Power of Competence
23/24-110.20	Dynamic Fireworks	Fireworks	£1,779.20	Equals	General Power of Competence
23/24-110.21	Argos	Pool table	£281.95	Equals	General Power of Competence
23/24-110.22	Hilton Methodist Church	Venue Hire - Jul 22- Jul 23	£45.00	BACS	General Power of Competence
23/24-110.23	Wickstead	Playground inspection	£158.40	BACS	General Power of Competence
23/24-110.24	PKF Littlejohn LLP	External audit fee	£378.00	BACS	Local Audit and Accountability Act 2014 s4 - requirements for audit
23/24-110.25	Hilton Village Hall	Hall booking for cookery courses	£40.00	BACS	General Power of Competence

23/24-111. To discuss and decide upon renewing the membership with the Society of Local Council Clerks – cost £177

23/24-112. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

23/24-113. To receive an update regarding the confidential solicitor's matter and decide upon any actions