



PARISH
COUNCIL

I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 4th December 2023 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster
Clerk & RFO
29/11/2023

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 23/24-167. To receive any apologies for absence.
- 23/24-168. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 23/24-169. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chairman.

- 23/24-170. To approve the minutes of the Parish Council Meeting held on Monday 6th November and the minutes of the Planning Committee Meeting held on Monday 6th November
- 23/24-171. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 23/24-172. To review and ratify the decisions made under the scheme of delegation
- 23/24-173. To receive the green open spaces report
 - 23/24-173.1 To consider and decide upon the purchase of seed for the wilderness to repair the bare patch left from the dredged material removal – cost £47
- 23/24-174. To agree the wording, design and location for the HGV signage at the Papworth Everard bypass roundabout under the 2023/24 LHI bid
- 23/24-175. To agree the design for the 20mph speed limit village wide
- 23/24-176. To discuss and decide upon the subject of the council's bid for the 2024/25 Local Highways Improvement funding round and agree on any actions including community consultation
- 23/24-177. To agree to pay the fee to the Land Registry for the change of address – cost £40
- 23/24-178. To discuss and decide upon the allocation of the remainder of the table tennis table grant
- 23/24-179. To note and accept the 2023/24 NALC pay award – additional cost per month £67.09
- 23/24-180. To approve the backpay on salaries to 1st April 2023 – cost £464.34

- 23/24-181. To consider and decide upon an application to the 2023/24 CIL Funding round via HDC for the pavilion
- 23/24-182. To consider and decide upon an application to the A428 Legacy Grant Scheme Social Value Fund for the pavilion
- 23/24-183. To consider and decide upon an application to the HDC Community Grant scheme for biodiversity
- 23/24-184. To note that the bank reconciliation has been completed by a member other than the Chairman
- 23/24-185. Review the financial reports
- 23/24-186. Payments received: SumUp card payments at Bonfire event: £798.00
Cash takings from Bonfire event: £1,253.50
Opus Energy credit on account: £335.09
Opus Energy credit on account: £5,697.00
Eastern Power Networks – wayleave payment: £5.75
- 23/24-187. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
23/24-187.1	JSC Services	Maintenance Contract - Oct	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-187.2	TP Garden Services	Maintenance Contract - Oct	£245.83	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-187.3	Payroll	Payroll - Dec	£1,181.37	S/O	General Power of Competence
23/24-187.4	Opus	Street Lighting Energy - Oct	£165.09	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
23/24-187.5	Microsoft	Office Package - Oct	£12.36	BACS	General Power of Competence
23/24-187.6	Ecotricity	Pavilion energy	£50.40	DD	General Power of Competence
23/24-187.7	SumUp	Card charges	£13.46	DD	General Power of Competence
23/24-187.8	Royal British Legion	Donation	£60.00	Cheque	General Power of Competence
23/24-187.9	Love Nutrition Cambridge	Cookery Course	£320.00	BACS	General Power of Competence
23/24-187.10	Sam Conveyancing	Identity Verification	£150.00	Equals	General Power of Competence
23/24-187.11	Hilton Village Hall	Cookery Course	£20.00	BACS	General Power of Competence

- 23/24-188. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal matters and it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

- 23/24-189. To receive an update regarding the confidential solicitor's matter and consider any actions