



PARISH
COUNCIL

I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 5th February 2024 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster
Clerk & RFO
31/01/2024

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 23/24-190. To receive any apologies for absence.
- 23/24-191. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 23/24-192. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chairman.

- 23/24-193. To approve the minutes of the Parish Council Meeting held on Monday 4th December and the minutes of the Planning Committee Meeting held on Monday 22nd December and Tuesday 23rd January
- 23/24-194. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 23/24-195. To review and ratify the decisions made under the scheme of delegation
- 23/24-196. To receive the green open spaces report
- 23/24-197. To discuss and decide upon the maintenance contract for 2024/25
- 23/24-198. To agree the design for the 20mph speed limit village wide
- 23/24-199. To consider the report from the meeting with the Highways Officer regarding the long-term highway improvements strategy and decide upon any actions
- 23/24-200. To consider the report from the Fireworks working group reviewing the 2023 Bonfire Night event and decide upon any actions
- 23/24-201. To discuss and decide upon the proposal for community engagement regarding the development of the Pavilion
- 23/24-202. To discuss and decide upon the improvements to fire safety for the Pavilion – cost £137.21
- 23/24-203. To appoint an Internal Auditor for 2023/24

- 23/24-204. To discuss and decide upon actions regarding the Beacon Lighting event on Thursday 6th June to commemorate D-Day
- 23/24-205. To consider and decide upon the request for Hilton Feast Week CIC to hold an event on the Green on Saturday 8th June
- 23/24-206. To consider and decide upon the request from Hilton Village Hall Management Committee to hold an outdoor theatre event on the Green on Sunday 9th June, and to co-ordinate the programme of events over the weekend
- 23/24-207. To discuss and decide upon a response to the CCC Highways and streetlighting contracts stakeholder survey
- 23/24-208. To receive the information regarding the RSPB and Farm Wildlife Pollinator survey
- 23/24-209. To note the change in legislation regarding the Levelling Up and Regeneration Act which grants the Parish Council power to fund works to property relating to affairs of the church
- 23/24-210. To consider and decide upon the request for Hilton Summer Ball Committee to hold the Ball on the Green on Saturday 20th July
- 23/24-211. To consider and decide upon the request for Fitness Rush to run fitness classes from their vehicle in the car park adjacent to the Village Hall as part of the Health Inequalities project
- 23/24-212. Review the financial reports
- 23/24-213. Payments received:
Interest - £451.10
- 23/24-214. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
23/24-214.1	JSC Services	Maintenance Contract - Dec	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-214.2	JSC Services	Maintenance Contract - Jan	£525.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-214.3	TP Garden Services	Maintenance Contract - Dec	£245.83	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-214.4	TP Garden Services	Maintenance Contract - Jan	£245.83	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
23/24-214.5	Payroll	Payroll - Jan	£1,793.69	S/O	General Power of Competence
23/24-214.6	Payroll	Payroll - Feb	£1,255.71	S/O	General Power of Competence
23/24-214.7	Opus	Street Lighting Energy - Dec	£216.26	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
23/24-214.8	Opus	Street Lighting Energy - Jan	£377.96	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
23/24-214.9	Microsoft	Office Package – Dec	£12.36	BACS	General Power of Competence
23/24-214.10	Microsoft	Office Package – Jan	£12.36	BACS	General Power of Competence
23/24-214.11	Ecotricity	Pavilion energy	£59.19	DD	General Power of Competence
23/24-214.12	Ecotricity	Pavilion energy	£62.26	DD	General Power of Competence

Minute Ref	Payee	Description	Amount	Method	Legislation
23/24-214.13	Source for Business	Pavilion water	£51.26	BACS	General Power of Competence
23/24-214.14	K&M Lighting Services	Streetlighting Maintenance	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
23/24-214.15	Cornilleau	Table Tennis equipment	£125.40	BACS	General Power of Competence
23/24-214.16	Cotswold Grass Seeds	Wilderness seed	£49.54	BACS	General Power of Competence
23/24-214.17	Unity Trust	Charges	£18.00	BACS	General Power of Competence

23/24-215. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

RECOMMENDED In terms of Schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to legal and employment matters and it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

23/24-216. To approve the draft easement deed for Manor Farm

23/24-217. To approve the increase in the Clerk's salary by one spinal column point due to the successful completion of the Certificate in Higher Education in Community Governance