



PARISH
COUNCIL

I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 2nd September 2024 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster
Clerk & RFO
28/08/2024

AGENDA

- 24/25-86. To receive any apologies for absence.
- 24/25-87. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 24/25-88. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 24/25-89. To approve the minutes of the Parish Council Meeting held on Monday 8th July and the minutes of the Planning Committee Meeting held on Tuesday 16th July
- 24/25-90. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 24/25-91. To review and ratify the decisions made under the scheme of delegation
- 24/25-92. To receive a report regarding Green Open Spaces
 - 24/25-92.1 To consider the purchases of additional sander batteries and furniture oil
- 24/25-93. To consider the Council's duty under Biodiversity and decide upon any actions
- 24/25-94. To discuss and decide upon the request from Hilton Feast Week CIC to hold feast week on the Green from Sunday 27th July to Saturday 2nd August 2025 with the marquee erected from Monday 21st July to Monday 4th August inclusive.
- 24/25-95. To decide upon a date for Bonfire Night and agree the purchase of fireworks and any actions
- 24/25-96. To discuss and decide upon attendance at the CAPALC conference on Friday 20th September
- 24/25-97. To receive the external audit report from PKF Littlejohn and decide upon any actions
- 24/25-98. To discuss and decide upon a response to the Cambridgeshire and Peterborough Combined Authority bus consultation
- 24/25-99. To discuss and decide on a response to the National Planning Policy Framework consultation
- 24/25-100. To discuss and decide upon a response to the consultation regarding the Cambridgeshire County Council (CCC) Community Energy Action Plan
- 24/25-101. To discuss and decide upon a response to the CCC Active Travel Hierarchy consultation

24/25-102. Review the financial reports

24/25-103. Payments received: Hilton Feast Week CIC £774.30 (Electrics) & £243.47 (Utilities)

24/25-104. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
24/25-104.1	JSC Services	Maintenance Contract - Jul	£791.67	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-104.2	JSC Services	Maintenance Contract - Aug	£791.67	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-104.3	TP Garden Services	Maintenance Contract - Jul	£270.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-104.4	TP Garden Services	Maintenance Contract - Aug	£270.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-104.5	Payroll	Payroll - Aug	£1,434.71	S/O	General Power of Competence
24/25-104.6	Payroll	Payroll - Sep	£1,434.71	S/O	General Power of Competence
24/25-104.7	Yu Energy	Street Lighting Energy - Jul	£191.13	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-104.8	Yu Energy	Street Lighting Energy - Aug	£196.42	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-104.9	Microsoft	Office Package - Jul	£12.36	BACS	General Power of Competence
24/25-104.10	Microsoft	Office Package - Aug	£12.36	BACS	General Power of Competence
24/25-104.11	Ecotricity	Pavilion Electricity	£23.25	DD	General Power of Competence
24/25-104.12	K&M Lighting Services Ltd	Street Lighting Maintenance	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-104.13	PKF Littlejohn LLP	External Audit	£378.00	BACS	Local Audit and Accountability Act 2014 s4 - requirements for audit
24/25-104.14	Terrys Electrical Services Ltd	Pavilion Remedial Works	£2,545.74	BACS	General Power of Competence
24/25-104.15	Evolution Cricket Ltd	June Cricket Coaching	£270.00	BACS	General Power of Competence
24/25-104.16	Evolution Cricket Ltd	July Cricket Coaching	£90.00	BACS	General Power of Competence
24/25-104.17	The Journal	Donation	£1,000.00	BACS	General Power of Competence
24/25-104.18	CAPALC	Internal Audit	£78.10	BACS	Local Audit and Accountability Act 2014 s4 - requirements for audit
24/25-104.19	Glenn Conway	Tree Work	£650.00	BACS	General Power of Competence
24/25-104.20	Bannolds	Topsoil	£74.40	Equals	General Power of Competence
24/25-104.21	Amazon	Osmo garden furniture oil	£62.63	Equals	General Power of Competence

24/25-105. To discuss and decide upon the co-option of a new councillor

24/25-106. Councillors' items – information only. No discussion and no decisions can be made– Local Government Act 1972 s12 10(2) (b) states that business must be specified.