



Minutes of the Meeting of Hilton Parish Council on Monday 7th October 2024 at 19:30 in Hilton Village Hall

Present: Cllr P. Balicki (Chairman), Cllr J. Capes, Cllr E. McCarthy, Cllr R. Norton, Cllr C. Sarkies, Cllr M. Stott, Cllr S. Suckling, Cllr C. Wood

In attendance: The Clerk (N. Webster), District Cllr Clare Tevlin and 2 members of the public.

Meeting commenced 19:30

The Chairman led a minute's silence to remember Peter Blake, who was Clerk to this Council for many years.

24/25-107. To receive any apologies for absence.

Apologies were received from Cllr Dulstone

24/25-108. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item

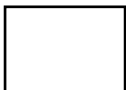
There were no declarations of interest

24/25-109. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

There were no dispensations requested.

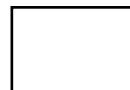
Meeting adjourned at 19:32 to allow comments and observations from members of the public and to receive reports from the County and District Councillors

District Cllr C. Tevlin reported that there were several flood warnings in place for the surrounding areas. HDC are seeking input from residents on the updates to the local plan and D Cllr Tevlin detailed the various documents that are being consulted upon, and where residents can find out further information. She reported that she has been co-opted on to the Cambridgeshire County Council Adult and Health Committee, and that £750k from the Integrated Care System has been allocated to community health and wellbeing to improve the physical and mental wellbeing of our communities. She reminded members that the Cambridgeshire and Peterborough Combined Authority bus franchising consultation is still open. She also reported that she is dealing with a hedgerow matter for a resident.



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Cllr Peter Balicki asked D Cllr Tevlin about the stanchions (St Ives & Brownhill), and whether the flooding in Fen Drayton would have been mitigated if they were working. He also asked whether the District Council is supporting the local Parish Councils in aiming to get these stanchions repaired.

County Cllr D Dew had sent a written report but there were no questions.

19:42 Meeting reconvened

[24/25-110. To approve the minutes of the Parish Council Meeting held on Monday 2nd September and the minutes of the Planning Committee Meeting held on Monday 2nd September and Tuesday 17th September](#)

It was **RESOLVED** that the minutes of the Parish Council Meeting held on Monday 2nd September are approved as a true record.

It was **RESOLVED** that the minutes of the Planning Committee Meeting held on Monday 2nd September are approved as a true record.

It was **RESOLVED** that the minutes of the Planning Committee Meeting held on Tuesday 17th September are approved as a true record.

[24/25-111. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10\(2\) \(b\) states that business must be specified.](#)

Maze Work

Awaiting final confirmation, but hopefully works should be scheduled to start Tuesday 15th October.

Notice of Conclusion of Audit

Posted on website and noticeboards.

Sander

Unfortunately, the sander has stopped working so the Clerk is in the process of returning it to Toolstation for repair.

Benches

Several benches on the Green have now been sanded and treated and the results are worth a look!

HDC Local Plan Briefing

This was attended in person by Cllr Balicki and the Clerk and remotely by Cllr Stott.

HDC Town and Parish Forum

Reminder that this is Wednesday 23rd October and Cllrs are welcome to attend.

Induction

Cllr Wood's induction was completed.

Community Garden

Hilton Community Garden has reported that they have used their easement 5 times in the last 6 months.



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[24/25-112. To review and ratify the decisions made under the scheme of delegation](#)

A condolence card was sent regarding Peter Blake.

It was **RESOLVED** that this decision was ratified.

[24/25-113. To receive a report regarding Green Open Spaces](#)

- Additional dumping has occurred on the Wilderness, including another unauthorised burning. There has also been fly tipping near the pumping station which may be the result of the Wilderness code being changed. Recommendation to expand on this in the Journal Report.
- Walkarounds with two remaining tree surgeons scheduled in October with the aim of presenting the tree report to the November meeting.
- Working party will be scheduled for either 19th/20th or 26th/27th October or 2nd/3rd November, weather dependent.

It was **RESOLVED** that this report was received.

[24/25-113.1 To consider and decide upon the purchases of maintenance materials](#)

It was **RESOLVED** that this purchase was approved at a cost of £40.09

[24/25-113.2 To consider and decide upon cutting the edge of the Wilderness and Football Field using directed hours – cost £250](#)

It was **RESOLVED** that this expenditure was approved at a cost of up to £250.

[24/25-113.3 To consider and decide upon the purchase of a replacement bench near the Pavilion – cost £350](#)

It was **RESOLVED** that the Council will replace this bench with a similar wooden bench for £350.

[24/25-113.4 To consider the request from TP Garden Maintenance Services to permit dumping and burning of green waste on the Bonfire site, with the result that the Council would get its annual maintenance for free.](#)

It was **RESOLVED** that the Council will refuse this request as this rural location is not suitable for commercial dumping and burning.

[24/25-114. To discuss and decide upon expenditure for the repair of the ant springer in the playground](#)

It was **RESOLVED** that defer to future meeting as the quote is not currently available.

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[24/25-115. To discuss and decide upon plans for the Fireworks event](#)

20:05 Meeting adjourned

MoP1 advised that the bonfire must not be lit before the fireworks event. There was a discussion regarding the health and safety implications and the practicalities of running the event.

20:27 Meeting reconvened

It was **RESOLVED** that the Council acknowledged the health and safety advice and agree that the bonfire will not going be lit before the fireworks.

20:46 Cllr Norton left the meeting

20:47 Cllr Norton rejoined the meeting

It was **RESOLVED** that that the Council will purchase a first aid kit for £27, 10 hi vis vests for £18, 100m orange fencing for £80, and 30 metal stakes for £150.

It was **RESOLVED** that the working group will reconvene and appoint a first aider.

It was **RESOLVED** that the Bonfire will be lit at the end of the display and combustible donations will be accepted from 9am to 1pm.

It was **RESOLVED** that Parish Councillors were requested to assist with this event and invite any volunteers to also assist.

[24/25-116. To discuss and decide upon actions relating to the current HDC Local Plan consultations](#)

It was **RESOLVED** that the Parish Council appoints a working group to draft a response to recommend to the November Council meeting, comprised of Cllrs Balicki, Suckling, Capes, and Norton plus D Cllr Tevlin.

It was **RESOLVED** that this consultation will be advertised on the website and Facebook page, plus the Journal article to encourage parishioners to engage with this consultation, with support from the Chair and Clerk if necessary.

[24/25-117. To discuss and decide upon the request from County Broadband for an additional Wayleave for the installation of ducting on the edge of the Green](#)

It was **RESOLVED** that the Council will grant this wayleave.

[24/25-118. To discuss and decide upon a response to the CCC LHI Expression of Interest request](#)

It was **RESOLVED** that the Council will submit an expression of interest regarding the 25/26 LHI round.

[24/25-119. To discuss and decide upon a donation to the Royal British Legion](#)

It was **RESOLVED** that the Council will donate £60 to the Royal British Legion.

[24/25-120. To discuss and decide upon action relating to the CCC Highways and Streetlighting Contracts Stakeholder Surveys](#)

It was **RESOLVED** that the response to these surveys is delegated to the Clerk in consultation with the Chairman

[24/25-121. Review the financial reports](#)

It was **RESOLVED** that these reports were received.



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24/25-122. Payments received:

Hilton Town Trust Journal Donation £500

HDC Precept £18,490

It was **RESOLVED** that the Council **NOTES** these payments and will write to the Town Trust and thank them for their donation.

24/25-123. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
24/25-123.1	JSC Services	Maintenance Contract – Sep	£791.67	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-123.2	TP Garden Services	Maintenance Contract – Sep	£270.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-123.3	Payroll	Payroll – Oct	£1,434.71	S/O	General Power of Competence
24/25-123.4	Yu Energy	Street Lighting Energy – Sep	£199.41	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-123.5	Microsoft	Office Package – Sep	£12.36	BACS	General Power of Competence
24/25-123.6	Ecotricity	Pavilion Electricity	£241.69	DD	General Power of Competence
24/25-123.7	K&M Lighting Services Ltd	Street Lighting Maintenance	£175.55	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-123.8	Hilton Methodist Church	Venue Hire	£144.00	BACS	General Power of Competence
24/25-123.9	SLCC	Annual Membership	£156.09	BACS	Local Government Act 1972 s.143 Subscriptions
24/25-123.10	Unity Trust	Quarterly Bank Fee	£18.00	BACS	General Power of Competence

It was **RESOLVED** that these payments were approved

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24/25-123. Councillors' items – information only. No discussion and no decisions can be made– Local Government Act 1972 s12 10(2) (b) states that business must be specified.

Cllr C. Wood offered to assist with the preparation of the local plan consultation response.

Cllr C. Sarkies asked what information is available on the Maze.

Cllr P. Balicki reported that he had attended a meeting of the local PC Chairs, which included a discussion regarding the issue with the stanchions and the collective view of the local plan update.

Cllr P. Balicki is arranging a meeting with the Parochial Church Council regarding the Church wall.

The next full Council meeting will be on Monday 4th November 2024.

There being no further business to transact the meeting was closed at 21:27.

Signed.....Date.....

DRAFT

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