



## Minutes of the Meeting of Hilton Parish Council on Monday 2<sup>nd</sup> December 2024 at 19:30 in Hilton Village Hall

Present: Cllr P. Balicki (Chairman), Cllr J. Capes, Cllr R. Dulstone, Cllr R. Norton, Cllr C. Sarkies, Cllr M. Stott (arrived 19:33), Cllr S. Suckling, Cllr C. Wood

In attendance: The Clerk (N. Webster), District Cllr Clare Tevlin and one member of the public

Meeting commenced 19:30

24/25-150. To receive any apologies for absence.

Apologies were received from Cllr McCarthy

24/25-151. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item

There were no declarations of interest.

24/25-152. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

There were no dispensation requests received.

24/25-153. To approve the minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> November

It was **RESOLVED** that the minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> November are approved as a true record.

24/25-154. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

Pavilion Bench

This has now been installed.

Sander

Toolstation has replaced the faulty sander free of charge.

20mph Scheme

Correspondence from CCC:

"Thank you for your confirmation. I will proceed with the formal consultation involving our Policy and Regulation team.

The next step will involve our Policy and Regulation team advancing the Speed Limit Order (SLO). It is a legal obligation for the Council to issue a notice of intention to notify interested parties. This procedure allows the public to formally express objections, support, or other



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comments regarding the proposals in writing. A notice will be published in a local newspaper, and additional information will be made available on the Council's website. If you have a specific newspaper in mind, please inform me, and we can provide the link for publication in any magazines or newsletters you may manage. Once published, the information will be accessible on our website.

The consultation period will last for a minimum of 21 days from the commencement of the statutory notice period. Regrettably, I do not currently have a specific publication date for your scheme. We are experiencing delays in the publication of formal processes due to resource limitations and extended processing times for applications. Please be assured that I will update you as soon as I receive any further information."

Fens Reservoir Consultation

Response sent

CPCA Bus Franchising Consultation

Response sent

HDC Local Plan Consultation

Response sent

Ecotricity

Pavilion meter reading sent, and this account is now in credit again.

Land Registry

The correspondence address for the Council has been updated. A cheque refund has been received for the fee paid, but this has been made out to the Clerk personally. This will be banked and the amount transferred to the Council, with a copy of the Clerk's bank statement (redacted) included in the Council's records.

Manor Farm Easement

Land Registry have completed the application for registering the above Deed of Easement and the Council has received the updated title documents.

Ant Springer

The spare parts have been received and should be fitted by the Maintenance Person.

19:33 Cllr M Stott arrived

Meeting adjourned at 19:33 to allow comments and observations from members of the public and to receive reports from the County and District Councillors

D Cllr Tevlin reported that the Cambridge and Peterborough Combined Authority (CPCA) climate fund has opened, to which the Parish Council could apply. There have been several flood alerts in the district, and members were urged to be vigilant. She advised that the HDC local plan consultation has closed and that they are considering the feedback received. The CPCA bus consultation has also closed, and they are hoping to implement the findings before the mayoral elections in May. Residents' concerns have been shared with D Cllr Tevlin regarding the trees in Graveley Way.

19:36 Meeting reconvened

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[24/25-155. To review and ratify the decisions made under the scheme of delegation](#)

There were no delegated decisions made.

[24/25-156. To receive a report regarding Green Open Spaces](#)

The Open Spaces Officer reported that thanks are due to:

- 1. Someone clearing a fallen tree across the track to the side of The Wilderness.
- 2. A resident for clearing the ditch in front of his house and (with others?) clearing the pipe at the eastern end of the pond in front of 1 Kidman's Close.
- 3. A resident and a local farmer clearing a fallen tree on the northern side of Graveley Way opposite 10 Graveley Way.
- 4. A local farm clearing leaves blocking the ditch that comes down from Pitt Dene at the point where a small bridge joins The Wilderness to a field.

In the next few days the Open Spaces Officer will clear a couple of small fallen trees down Tithe Lane.

[24/25-157. To consider the trees in Graveley Way](#)

A verbal update was provided by the Chairman and Clerk regarding the recent meeting to discuss this matter. A meeting will be convened with the residents and the relevant CCC officers.

[24/25-158. To receive a report regarding the Churchyard wall meeting and consider any actions](#)

It was **RESOLVED** that the Council finds it acceptable for the Town Trust to grant some of its funds to this project as it is church property and that the Clerk will inform the trustees.

It was **RESOLVED** that the Council is prepared to take on the project management of the refurbishment of the church wall in co-ordination with the Parochial Church Council and following the Council's procurement processes.

It was **RESOLVED** that the Parish Council **NOTES** the process to reuse the historic areas of the graveyard.

[24/25-159. To receive an update regarding the drainage in the village and consider any actions](#)

It was **RESOLVED** that the Clerk will report the issues with the culverts to CCC and advise the resident that the ditches on St Ives Road are monitored, and that Tithe Lane ditch vegetation will be cleared with the main ditch work in January.

[24/25-160. To consider the issue with the parked cars in Scotts Crescent and the conflict with the school bus and decide upon any actions](#)

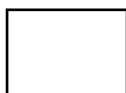
It was **RESOLVED** that the Council will write to the relevant residents to explain the issue.

[24/25-161. To consider whether to apply for CIL Funding](#)

It was **RESOLVED** that the Clerk is authorised to apply for CIL funding for the pavilion refurbishment.

[24/25-162. To consider whether to apply for A428 funding](#)

It was **RESOLVED** that the Clerk is authorised to apply for A428 funding for the pavilion refurbishment.



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[24/25-163. To discuss and decide upon an application to the 25/26 round of Local Highways Improvement funding](#)

It was **RESOLVED** that the Clerk is authorised to submit an application for realigning the priorities at the crossroads with a Parish Council contribution of up to £2500.

[24/25-164. To discuss and decide upon projects to put forward for capitably funded highways improvement](#)

Cllrs Norton and Suckling declared a non-pecuniary interest in the road to the Rectory as they are residents.

It was **RESOLVED** that the following projects are recommended for capitably funded highway maintenance:

- Resurfacing the road to the Rectory
- Resurfacing Scotts Crescent and Scotts Close
- Installing larger culverts under Kidmans, Tithe and Kidmans Farm Cottage
- Replacing collapsed drainage gulleys in the High Street

[24/25-165. To receive the playground inspection and decide upon any actions](#)

It was **RESOLVED** that this report is accepted with no additional actions.

[24/25-166. To consider the proposed budget for 2025/26 and decide upon any actions](#)

It was **RESOLVED** that the budget below is approved.

<b>Budget 25/26</b>	
<b>Receipts</b>	
Precept	£39,826.00
Fireworks	£2,000.00
Interest	£2,300.00
<b>Total</b>	<b>£44,126.00</b>
<b>Payments</b>	
Payroll	£15,073.16
Green Open Spaces	£3,500.00
Maintenance Contract	£13,060.00
Maintenance Person	£3,921.84
Maintenance Materials	£400.00
Insurance	£920.00
Subscriptions	£650.00
Stationery & Office	£250.00
Utilities	£3,250.00
Training	£75.00
Audit	£400.00
Venue Costs	£450.00
Fireworks	£1,600.00
Fireworks earmarked reserve release	-£500.00
Lighting & Maintenance	£586.00
Donations	£60.00
Playground	£140.00
Electoral	£40.00

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Website	£250.00
<b>Total</b>	<b>£44,126.00</b>

24/25-167. To consider the proposed precept for 2025/26 and decide upon any actions  
It was **RESOLVED** that the precept is approved as £39,826, which is an increase of £2,846 or 7.7%.

24/25-168. To discuss and decide upon a response to the East West Rail consultation  
It was **RESOLVED** that the response is delegated to the Clerk in consultation with the Chairman and any other interested councillors.

24/25-169. To consider the anniversary of VE-Day and decide upon any actions  
It was **RESOLVED** that the Parish Council will light a beacon in accordance with the national commemorations.

24/25-170. Review the financial reports  
It was **RESOLVED** that these reports are received.

24/25-171. Payments received: Fireworks income - £1584.60 (cash) & £1139.44 (card)  
It was **RESOLVED** that the Council thanks the Fireworks Committee and the Feast Week Committee.

The Chairman thanked the fireworks working party. The working party will meet to debrief the event.

24/25-172. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
24/25-172.1	JSC Services	Maintenance Contract - Nov	£791.67	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-172.2	TP Garden Services	Maintenance Contract - Nov	£270.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-172.3	Payroll	Payroll - Dec	£1,488.40	S/O	General Power of Competence
24/25-172.4	Yu Energy	Street Lighting Energy - Nov	£230.33	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-172.5	Microsoft	Office Package - Nov	£12.36	BACS	General Power of Competence
24/25-172.6	Ecotricity	Pavilion Electricity	£54.31	DD	General Power of Competence
24/25-172.7	Unity Trust	Account fee	£6.00	DD	General Power of Competence
24/25-172.8	Wicksteed	Annual playground inspection	£158.40	BACS	General Power of Competence
24/25-172.9	JSC Services	Cutting of Wilderness	£250.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces

It was **RESOLVED** that these payments are approved.

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24/25-173. Councillors' items – information only. No discussion and no decisions can be made– Local Government Act 1972 s12 10(2) (b) states that business must be specified.

CLlr Peter Balicki advised that there are no volunteers for winter gritting, but there are grit bins around the village and asked that any empty bins are reported to the Clerk. If there is a particularly cold spell, volunteers will be requested to grit the footpaths.

The next full Council meeting will be on Monday 3<sup>rd</sup> February 2025.

There being no further business to transact the meeting was closed at 21:16.

Signed.....Date.....

DRAFT

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