



PARISH
COUNCIL

I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 7th April 2025 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster
Clerk & RFO
02/04/2025

AGENDA

- 24/25-214. To receive any apologies for absence.
- 24/25-215. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 24/25-216. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 24/25-217. To approve the minutes of the Parish Council Meeting held on Monday 3rd March
- 24/25-218. Matters arising from the last meeting including Clerk's report – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 24/25-219. To review and ratify the decisions made under the scheme of delegation
- 24/25-220. To receive a report regarding Green Open Spaces
- 24/25-221. To discuss and decide upon the maintenance contract for the ditches, playground and village garden
- 24/25-222. To appoint CAPALC as the internal auditor for 24/25
- 24/25-223. To purchase a BrightPay (payroll software) license for 25/26 – cost £84
- 24/25-224. To discuss and decide upon renewing the membership of the Cambridgeshire and Peterborough Association of Local Councils (CAPALC) – cost £427.03
- 24/25-225. To discuss correspondence received regarding the car park adjacent to the Village Hall and decide upon any actions
- 24/25-226. To discuss correspondence received regarding the lychgate and decide upon any actions
- 24/25-227. To discuss correspondence received regarding the new bus service and decide upon any actions
- 24/25-228. To discuss the path at the junction of Church Lane and Sparrow Way and decide upon any actions
- 24/25-229. To discuss the installation of County Broadband at the pavilion and decide whether to contribute to the installation – potential cost £2,000

24/25-230. To discuss and decide upon replacing the interpretation board near the Maze – cost £700

24/25-231. To discuss and decide upon the request for permission for a tabletop sale in the car park adjacent to the Village Hall.

24/25-232. Review the financial reports

24/25-233. Payments received: Interest £680.04

24/25-234. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
24/25-234.1	JSC Services	Maintenance Contract - Mar	£791.67	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-234.2	TP Garden Services	Maintenance Contract - Mar	£270.00	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
24/25-234.3	Payroll	Payroll - Apr	£1,488.40	S/O	General Power of Competence
24/25-234.4	Yu Energy	Street Lighting Energy - Mar	£256.12	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-234.5	Microsoft	Office Package - Mar	£12.36	BACS	General Power of Competence
24/25-234.6	Unity Trust	Account fee	£6.00	DD	General Power of Competence
24/25-234.7	Crazy Domains	Domain name renewal - 9 years	£154.64	Equals	General Power of Competence
24/25-234.8	K&M Lighting Services Ltd	Street Lighting Maintenance	£190.07	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-234.9	K&M Lighting Services Ltd	New lantern in the Grove	£330.00	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
24/25-234.10	Cambridgeshire County Council	LHI - HCV Signs	£1,802.38	BACS	Highways Act 1980 s.274A Contributions by Parish Councils

24/25-235. Councillors' items – information only. No discussion and no decisions can be made– Local Government Act 1972 s12 10(2) (b) states that business must be specified.