



I hereby give notice that the Meeting of Hilton Parish Council
will be held at 7.30pm on Monday 2nd March 2026 in Hilton
Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster
Clerk & RFO
25/02/2026

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 25/26-212. To receive any apologies for absence.
- 25/26-213. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item.
- 25/26-214. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted.

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 25/26-215 To approve the minutes of the Parish Council Meeting held on Monday 2nd February 2026.
- 25/26-216. Matters arising from the last meeting including Clerk's report – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*
- 25/26-217. To review and ratify the decisions made under the scheme of delegation.
- 25/26-218. Green Open Spaces
 - 25/26-218.1 To receive the verbal report and decide any actions.
 - 25/26-218.2 To consider the report of the Open Spaces Officer dated 28th January 2026 in respect of pruning options for The Major Oak and decide any actions.
 - 25/26-218.3 To receive a verbal report from the Chairman and Deputy Clerk on a meeting held with a representative of Lattenbury Services concerning access/egress needs across The Green and - taking account of the outcomes of the Green Open Spaces Working Group to be held on 5th March – agree any actions.
 - 25/26-218.4 A report on future plans/aspirations for the Village Garden following an informal meeting facilitated by Cllr Sarkies, and agree any actions.

25/26-218.5 To note, with thanks, the initiative taken by Monach Farm to remove a fallen tree from the ditch on the side of The Wilderness, consider their offer to chop, log and dispose of the wood and agree any actions.

25/26-218.6 To consider the request by The Feast Week Committee for permission to use the parish council games during Feast Week 2026 on Tuesday 21st July for an evening of games on the green and agree any actions.

25/26-218.7 To consider the request by The Feast Week Committee for permission to hold Feast Week 2027 from Sunday 25th July 2027 to Saturday 31st July 2027 to include the erection of a marquee for approximately 2 weeks from the beginning of the preceding week.

25/26-219. Flood Action Work Group

25/26-219.1 To receive feedback from a regional Flood Action webinar and decide any actions.

25/26-219.2 To confirm, we proceed forthwith with the quotation submitted in March 2024 by Lattenbury Services (having confirmed the quotation still stands) for **drilling of 4 holes up to 100mm diameter into the concrete wall for £980.00+VAT (I would think that 4 holes should be enough please let me know if you think you need more)** agreed in May 2024 confirmed subsequently to the client by the Clerk, and decide any actions.

25/26-220. To receive a verbal report from the Fireworks Working Group regarding plans for the 2026 Fireworks and Bonfire event and decide any actions.

25/26-221. To note the resignation of Cllr Wood from the Village Hall Committee and nominate an alternative.

25/26-222. To consider quotations (in the range of £2405 exc. VAT to £6418 exc. VAT) for the repair/replacement of the Bus Shelter roof (3 quotations shown in Supporting Documents) and decide any actions.

25/26-223. To consider quotations (in the range of £1895 exc. VAT and £5971 exc. VAT) for the installation of fencing, including access gate and other options to achieve similar objectives, to replace the temporary provision round the Major Oak and, in the light of any legal obligations also taking account of the outcomes of the Green Open Spaces Working Group to be held on 5th March, decide any actions.

25/26-224 To note the date (currently 27th April) and venue booked (the Village Hall) for the Annual Parish Meeting, consider who is available/alternative possibilities, who should be invited to make presentations and agree any actions.

25/26-225. To review and receive the financial reports.

25/26-226. To note payments received – NIL.

25/26-227. To approve payments:

Minute Ref	Payee	Description	Amount	Method	Legislation
25/26-227.1	JSC Services	Maintenance Contract – Jan. 2026	£933.58	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
25/26-227.2	Payroll	Payroll - February	£1640.73	S/O	General Power of Competence
25/26-227.3	HMRC	P30 Return for Month 10	£197.94	BACS	General Power of Competence

25/26-227.4	Ecotricity	Pavilion Electricity – Jan.	£27.62	DD	General Power of Competence
25/26-227.5	Yu Energy	Street Lighting, Yu Energy – Jan. (DD taken 9/2/26)	£236.17	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
25/26-227.6	Microsoft	Office Package – Feb.	£11.52	BACS	General Power of Competence
25/26-227.7	K & M Lighting Services	Replacement of 8 street lanterns	£2,208.00	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
25/26-227.8	Unity Trust	Account Fee – Feb.	£6.00	DD	General Power of Competence
25/26-227.9	Ibbetts	Equipment for Maintenance Person	£102.47	Equals Card	General Power of Competence
25/26-227.10	Land Registry	Title Enquiry	£48.00	Equals Card	General Power of Competence

25/26-228. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted in the remainder of this meeting it is advisable that the Public and Press be excluded at this point.

25/26-229. To consider the District Valuer's report relating to an easement application and decide any actions