



I hereby give notice that the Meeting of Hilton Parish Council
will be held at 7.30pm on Monday 6th October 2025 in Hilton
Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster
Clerk & RFO
01/10/2025

Please note that any individual can record, film or live stream open meetings of public bodies in
accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 25/26-124. To receive any apologies for absence.
- 25/26-125. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable
interests along with the nature of those interests in relation to any agenda item
- 25/26-126. To note any dispensation requests made to the Clerk in accordance with the Disclosable
Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

**Comments and observations from members of the public and to receive reports from the County and
District Councillors**

*Members of the public are reminded that the period which is designated for public participation shall not
exceed 10 minutes and each member of the public is entitled to speak once only in respect of business
itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public
may not speak for the remainder of the meeting without the express approval of the Chair.*

- 25/26-127. To receive the report from the Complaints Review Panel
- 25/26-128. To discuss and decide upon the recommendation of the Complaints Review Panel to amend
resolution 24/25-200 from the wording:
"The Council will not maintain these trees on Graveley Way as the Council is of the opinion
that these trees are the responsibility of the homeowners as advised by Cambridgeshire
County Council."
to the wording:
"The Council will not maintain these trees on Graveley Way as the Council is of the opinion
that these trees are the responsibility of the *landowners* as advised by Cambridgeshire County
Council."
- 25/26-129. To approve the minutes of the Parish Council Meeting held on Monday 1st September and the
minutes of the Finance Committee Meetings held on Monday 7th July and Tuesday 30th
September and the minutes of the Complaints Review Panel held on Wednesday 17th
September and Monday 22nd September
- 25/26-130. Matters arising from the last meeting including Clerk's report – information only. No
discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states
that business must be specified.
- 25/26-131. To review and ratify the decisions made under the scheme of delegation
- 25/26-132. Green Open Spaces

- 25/26-132.1 To receive the verbal report
- 25/26-132.2
- 25/26-133. To receive the verbal update regarding the Fireworks event
- 25/26-134. To review the correspondence from the HDC Safety Advisory Group regarding the Fireworks event and decide upon any actions
- 25/26-135. To discuss and decide upon the recommendations of the Finance Committee with regards to reserves
- 25/26-136. To discuss and decide upon the recommendations of the Finance Committee with regards to the 26/27 budget and precept
- 25/26-137. To discuss and decide upon SLCC Membership for the Deputy Clerk – cost £190
- 25/26-138. To discuss and decide upon the Introduction to Local Council Administration course for the Deputy Clerk – cost £120 + VAT
- 25/26-139. To discuss and decide upon the purchase of an Equals Prepaid Mastercard for the Deputy Clerk – cost £10
- 25/26-140. To consider the correspondence regarding the drainage on various watercourses
- 25/26-141. To discuss and decide upon the request for permission from Hilton Feast Week CIC to hold Feast Week 2026 from Sunday 19th to Saturday 25th July 2026, with the marquee being in place for approximately 2 weeks
- 25/26-142. To discuss and decide upon the request from Hilton Feast Week CIC for the parish council to fund the refreshments for the fireworks volunteers
- 25/26-143. Review and receive the financial reports
- 25/26-144. Payments received: £594.14 Interest
- 25/26-145. Approve payments

Minute Ref	Payee	Description	Amount	Method	Legislation
25/26-145.1	JSC Services	Maintenance Contract - Sep	£933.58	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
25/26-145.2	Ecotricity	Pavilion electricity	£22.72	DD	General Power of Competence
25/26-145.3	Payroll	Payroll - Oct	£1,950.41	S/O	General Power of Competence
25/26-145.4	Yu Energy	Street Lighting Energy - Sep	£206.98	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
25/26-145.5	Microsoft	Office Package - Sep	£12.36	BACS	General Power of Competence
25/26-145.6	Unity Trust	Account fee	£6.00	DD	General Power of Competence
25/26-145.7	Hilton Methodist Church	Venue Hire	£100.00	BACS	General Power of Competence
25/26-145.8	JSC Services	Underpayment	£2.50	BACS	General Power of Competence
25/26-145.9	The Journal	Donation	£1,200.00	BACS	General Power of Competence
25/26-145.10	John Lewis	Laptop	£349.00	Equals	General Power of Competence

- 25/26-146. To discuss and decide upon a donation to the Royal British Legion – budgeted amount £60
- 25/26-147. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.
- 25/26-148. To discuss and decide upon the correspondence regarding the proposed easement at Sunnybrooke
- 25/26-149. To discuss and decide upon the Clerk's hours