



# Minutes of the Hilton Parish Council Complaints Review Panel held on Wednesday 17<sup>th</sup> September 2025 at 19:30 in Hilton Methodist Church School Room

Present: Cllr P. Balicki, Cllr J. Capes, Cllr R. Norton.

In attendance: Nicola Webster – Clerk, Nigel di Castiglione – Deputy Clerk, and 5 parishioners representing the complainants.

Meeting commenced 19.30.

- To elect the Chair of the Planning Committee  
It was **RESOLVED** that Cllr Peter Balicki was elected as Chairman for this meeting of the CR Panel.
- To receive any apologies for absence  
Apologies were received from Cllr C Sarkies.
- To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item  
There were no declarations of interest
- To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature and existence of any dispensations granted  
There were no dispensations requested.
- To review the complaint relating to the decision regarding the Graveley Way Trees.  
Cllr Balicki outlined how the meeting would flow, and that the Minutes be drafted by the Deputy Clerk.  
The complaint was based on 4 concerns – that the Parish Council had acted with integrity, acted unlawfully, acted in a discriminatory manner and failed to exercise reasonable care and diligence.  
Cllrs on the Panel asked questions of clarification after each main section and the Clerk was invited to respond to the complaint.

Due to the range of material covered, information discussed and the lateness of the hour it was **RESOLVED** that another meeting would be convened on Monday 22<sup>nd</sup> September when the Complaints Review Panel would share the conclusions and any recommendations it had arrived at.



Initials

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Initials

It was agreed also, as the Clerk had now concluded her input to the meeting she would take the Minutes for this subsequent meeting.

There being no further business to transact the meeting was closed at 20:45.

Signed.....Date.....

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