



I hereby give notice that the Meeting of Hilton Parish Council will be held at 7.30pm on Monday 2nd February 2026 in Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nicola Webster

Clerk & RFO

27/01/2026

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 25/26-191. To receive any apologies for absence.
- 25/26-192. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item
- 25/26-193. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted

Comments and observations from members of the public and to receive reports from the County and District Councillors

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 25/26-194 To approve the minutes of the Parish Council Meeting held on Monday 1st December 2025, the minutes of the Planning Committee Meeting held on Wednesday 7th January 2026, the minutes of the Extraordinary Parish Council Meeting held on Monday 19th January 2026, the minutes of the Staffing Committee held on Monday 19th January 2026 and the minutes of the Finance Committee held on Monday 19th January 2026.
- 25/26-195. Matters arising from the last meeting including Clerk's report – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*
- 25/26-196. To review and ratify the decisions made under the scheme of delegation
- 25/26-197. Green Open Spaces
 - 25/26-197.1 To receive the verbal report and decide any actions
- 25/26-198. To consider quotations (in the range of £2405 exc. VAT to £6418 exc. VAT) for the repair/replacement of the Bus Shelter roof (3 quotations shown in Supporting Documents) and decide any actions.
- 25/26-199. To consider quotations (in the range of £2933 exc. VAT and £5971 exc. VAT) for the installation of post and rail fencing, including access gate, to replace the temporary provision round the Major Oak and, in the light of any legal obligations, decide any actions.

25/26-200. To consider and decide on the proposal – referred to HPC for an opinion by HDC - made by a parishioner to HDC for provision in the village of a pink bin for small electrical items and decide any actions.

25/26-201. To consider the aspirations of parishioners/householders to improve the “*very informal pavement ...in the front of property ... by adding kerbstones along our boundary and then pebbles to create a footpath.*”

25/26-202. To consider the suggestion of a parishioner to update the Village Map and decide any actions.

25/26-203. To consider the invitation from CAPALC to nominate people to be invited to a Royal Garden Party in May 2026 and decide any actions.

25/26-204. To consider options and agree a date for the ANNUAL PARISH MEETING.

25/26-205 To consider whether Hilton Parish Council wants to offer cricket courses in 2026, and if so who is willing to take oversight for them and agree any actions.

25/26-206 To consider the appointment of CAPALC to provide the Internal Audit service to HPC for 2025-2026 and agree any actions.

25/26-207. To review and receive the financial reports.

25/26-208. To note payments received:

25/26-206.1: **£539.65** Interest added 31/12/2025.

25/26-206.2: **£500.00** Cheque from Hilton TT – posted 23/12/2025 and shown as credit to account on 07/01/2026

25/26-209. To approve payments:

Minute Ref	Payee	Description	Amount	Method	Legislation
25/26-209.1	JSC Services	Maintenance Contract - Nov	£933.58	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
25/26-209.2	JSC Services	Maintenance Contract - Dec	£933.58	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
25/26-209.3	Payroll	Payroll - December	£1640.73	S/O	General Power of Competence
25/26-209.4	Payroll	Payroll – January	£1640.73	S/O	General Power of Competence
25/26-209.5	HMRC	P30 Return for Month 9	£124.53	BACS	General Power of Competence
25/26-209.6	Ecotricity	Pavilion Electricity – Nov.	£25.12	DD	General Power of Competence
25/26-209.7	Ecotricity	Pavilion Electricity – Dec.	£25.75	DD	General Power of Competence
25/26-209.8	Yu Energy	Street Lighting, Yu Energy – Nov.	£236.20	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
25/26-209.9	Yu Energy	Street Lighting, Yu Energy – Dec	£259.94	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
25/26-209.10	Microsoft	Office Package – Dec.	£11.52	BACS	General Power of Competence
25/26-209.11	Microsoft	Office Package – Jan. 2026	£11.52	BACS	General Power of Competence

25/26-209.12	Source for Business	Water bill May to November 2025	£68.76	Equals Card	General Power of Competence
25/26-209.13	Unity Trust	Account Fee – Dec. 25	£6.00	DD	General Power of Competence
25/26-209.14	Unity Trust	Account Fee – Jan. 26	£6.00	DD	General Power of Competence
25/26-209.15	Unity Trust	Cash Handling fee (Fireworks event)	£10.80	DD	General Power of Competence
25/26-209.16	Amazon	Office stationery	£18.49	Equals Card	General Power of Competence
25/26-209.17	Amazon	Office Stationery	£11.88	Equals Card	General Power of Competence
25/26-209.18	Amazon	Cable ties for Maintenance Person	£16.08	Equals Card	General Power of Competence
25/26-209.19	Amazon	New Xmas lights	£137.72	Equals Card	General Power of Competence
25/26-209.20	Amazon	Add. Xmas lights	£28.73	Equals Card	General Power of Competence
25/26-209.21	U & W Tree Surgery Ltd	Tree surgery	£780.00	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
25/26-209.22	K & M Lighting Services	Maintenance Contract charges Q1 2026	£190.07	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
25/26-209.23	Royal British Legion	Donation	£60.00	CHQ	General Power of Competence
25/26-209.24	SLCC	FILCA qualification Course fee for Deputy Clerk	£144.00	BACS	General Power of Competence

25/26-210. Councillors' items – information only. No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.

25/26-211. To discuss legal implications regarding the assignment of land and/or property to Hilton Parish Council and agree any actions in such circumstances.