



I hereby give notice that the Meeting of Hilton Parish Council
will be held at 7.30pm on Monday 1st June 2026 in
Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nigel di Castiglione

Clerk & RFO

27/05/2026

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 26/27-48. To receive any apologies for absence.
- 26/27-49. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item.
- 26/27-50. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted.

Comments and observations from members of the public and to receive reports from the County and District Councillors.

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 26/27-51 To approve the minutes of the Parish Council Meeting held on Monday 11th May 2026.
- 26/27-52. Matters arising from the last meeting including Clerk's report – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*
- 26/27-53. To review and ratify the decisions made under the scheme of delegation.
- 26/27-54. Green Open Spaces: To receive the verbal report and decide any actions.
- 26/27-55. To note the two normal vacancies on the Parish Council and consider candidates for co-option.
- 26/27-56. Code of Conduct: To review the Council's Code of Conduct and agree any actions that are pertinent to compliance to enhance the Council's modus operandi and standing in the parish.
- 26/27-57. To consider the appointment of CAPALC to provide the internal audit service to HPC for 2026/2027 and agree any actions.
- 26/27-58. To confirm renewal of Insurance arrangements, policy LCO02910 in the sum of £1009.76.
- 26/27-59. To consider planning application 26/00902/HHFUL, 9 New England, Hilton PE28 9NP - single storey rear extension following demolition of existing single storey rear projection - and agree any response.
- 26/27-60. To consider a quotation to flail the track along the western edge of Wilderness in the sum of £600.00 + VAT and agree any actions.

- 26/27-61. Training for Councillors: To consider if Councillors are able to attend CAPALC training courses,
- 26/27-61.1 Remote '**Code of Conduct**' course on June 10th (11.00am or 6.30pm), cost £45 pp (discounted to £35 pp if all Councillors register) and agree any actions.
- 26/27-61.2 In-Person '**Councillor Refresher Training**' course in St Ives on July 4th (1.30pm) cost of £50 pp and agree any actions.
- 26/27-61.3 In-Person '**Chairmanship**' course (for current and Chairs and others considering the role at a future point) in St Ives on July 4th (9.30am) cost £50 pp and agree any actions.
- 26/27-62. Clerk Training: To consider a proposal for The Clerk to attend the CAPALC In-Person '**Essential Clerks Training**' course in St Ives on July 11th and 18th cost £250 and agree any actions.
- 26/27-63. To receive a verbal update on the provision of cricket courses summer 2026 and agree any actions.
- 26/27-64 Financial Control: To note a) Unity Bank increased the monthly Service Charge from £6 to £7 effective from March 2026; and b) when the switch from Yu Energy to Valda Energy for Streetlighting energy was made in January 2026 HPC was not asked to sign a new Direct Debit mandate and agree any actions.
- 26/27-65. To review and receive the financial reports.
- 65.1 Financial Accounts May 2026
- 65.2 Management Accounts May 2026
- 65.3 Budget Analysis May 2026
- 26/27-66. To note payments received:
- 26/27-66.1: **£200.00** Refund VAT charged for The Journal contribution, received from Fenstanton PC.
- 26/27-66.2: **£3934.35** VAT reclaim from HMRC.
- 26/27-67. To approve payments:

Minute Ref	Payee	Description	Amount	Method	Legislation
26/27-67.1	JSC Services	Maintenance Contract – Mar <i>(Item should have been on previous agenda.)</i>	£933.58 (Paid in April)	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-67.2	JSC Services	Additional work – Oak Tree Farm frontage.	£31.80	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-67.3	Payroll	Payroll – May (inc. NEST and HMRC)	£1672.23	S/O, DD and BACS	General Power of Competence
26/27-67.4	Ecotricity	Pavilion Electricity	£23.75	DD	General Power of Competence
26/27-67.5	Valda Energy	Street Lighting, – April	£69.21	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
26/27-67.6	Microsoft	Office Package (March/April)	£11.52	BACS	General Power of Competence

26/27-67.7	Amazon	Materials for Maintenance Person	£11.94	Equals Card	General Power of Competence
26/27-67.8	Clear Councils (Ecclesiastical)	Insurance Policy renewal	£1009.76	BACS	General Power of Competence
26/27-67.9	Hilton Village Hall	Hire for HPC meetings	£280.00	BACS	General Power of Competence
26/27-67.10	Unity Trust	Account fee	£7.00	DD	General Power of Competence

NB: 67.1 – this item should have been on the previous agenda, so this is a retrospective approval for payment in line with the contract; a debit taken from the bank account by SO on 15th April 2026.

26/27-68. Councillors' items – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted in the remainder of this meeting it is advisable that the Public and Press be excluded at this point.

26/27-69. To receive feedback from a meeting involving members of the Green Open Spaces Management Working Group and the Maintenance Person and agree any actions.

26/27-70. To note latest correspondence concerning specific expectations regarding a bequest to HPC and agree any actions.

26/27-71. To consider whether Councillors wish to maintain the practice of showing their Register of Members' Interests form on the HPC website in the light of new guidelines, effective from June 2026.