



I hereby give notice that the Meeting of Hilton Parish Council
will be held at 7.30pm on Monday 6th July 2026 in
Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Nigel di Castiglione

Clerk & RFO

01/07/2026

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

- 26/27-77. To receive any apologies for absence.
- 26/27-78. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item.
- 26/27-79. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature of dispensations granted.

Comments and observations from members of the public and to receive reports from the County and District Councillors.

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chair.

- 26/27-80 To approve the minutes of the Parish Council Meeting held on Monday 1st June 2026 and the Extraordinary Parish Council Meeting held on Tuesday 23rd June 2026.
- 26/27-81. Matters arising from the last meeting including Clerk's report – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*
- 26/27-82. To review and ratify the decisions made under the scheme of delegation.
- 26/27-83. Green Open Spaces: To receive the verbal report and decide any actions.
- 26/27-84. To consider planning application received for consultation: Tree Application 26/01107/TREE – Redwoods, The Green > Reduce T1 Horse Chestnut) by 2.5-3m as the tree is close to the house; and agree any response.
- 26/27-85. To consider planning application received for consultation: 26/01156/HHFUL – Fairview, Potton Road > Ground floor extension to rear of property; and agree any response.
- 26/27-86. To consider a proposal for the holding of a May Fair in Hilton on 15th May 2027 and agree any actions,
- 26/27-87. To note and consider the CAPCA consultation on proposed changes to supported bus services and agree any actions.
- 26/27-88. To note a new CIL Funding Round has opened and consider any actions.
- 26/27-89. To receive a verbal update on the summer cricket courses and agree any actions.

- 26/27-90. To consider an amended draft of the Children and Adults at Risk Safeguarding Policy and agree any actions.
- 26/27-91. To consider for approval and adoption a new (AGAR assertion 10 compliant) IT Policy and agree any actions.
- 26/27-92. To consider the CAPALC Internal Audit Contract (including an increase in the fee rate) and Complaints Policy for 2026-27 and agree any actions.
- 26/27-93. To review and receive the financial reports.
- 93.1 Financial Accounts June 2026
- 93.2 Management Accounts June 2026
- 93.3 Budget Analysis June 2026
- 93.4 Equals Card analysis June 2026.
- 26/27-94. To note payment(s) received:
- 26/27-95. To approve payments: £473.87 – Interest Q1 2026-27

Minute Ref	Payee	Description	Amount	Method	Legislation
26/27-95.1	JSC Services	Maintenance Contract – May	£963.92	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-95.2	JSC Services	Additional work (23/5) – Oak Tree Farm frontage.	£31.80	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-95.3	Payroll	Payroll – June (inc. NEST and HMRC)	£1543.12*	S/O, DD and BACS	Local Government Act 1972 s112
26/27-95.4	Ecotricity	Pavilion Electricity	£28.82	DD	Local Government Act 1972 s111
26/27-95.5	Valda Energy	Street Lighting, – May	£62.92	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
26/27-95.6	Microsoft	Office Package (May/June)	£11.52	BACS	Local Government Act 1972 s111
26/27-95.7	Source for Business	Water charges November 2025 to May 2026	£54.34	Equals Card	Local Government Act 1972 s111
26/27-95.8	CAPALC	Internal Audit fee (inc. mileage)	£214.68	BACS	Local Government Act 1972 s111
26/27-95.9	CAPALC	'Essential Clerks Training' Course fee	£250.00	BACS	Local Government Act 1972 s111
26/27-95.10	Hilton Parochial Church Council	Energy for lighting churchyard path (2025)	£203.26	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
26/27-95.11	K & M Lighting	Street lighting maintenance	£190.07	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
26/27-95.12	Unity Trust	Account fee	£7.00	DD	Local Government Act 1972 s111

(26/27-95.3*: Detailed breakdown of payroll shown in authorisation schedule for Cllrs.)

- 26/27-96. Councillors' items – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*