



## Minutes of the Meeting of Hilton Parish Council Finance Committee on Monday 3<sup>rd</sup> August 2026 at 19.30 in Hilton Methodist Church Hall

Present: Cllr P. Balicki, Cllr R. Dulstone, Cllr R. Norton, Cllr M. Stott.

In attendance: Clerk (N. di Castiglione) and 1 Member of the Public.

Meeting commenced 19.31.

26/27FN-1. To elect a person to chair the Finance Committee.

It was **RESOLVED** that Cllr Richard Norton was elected Chairman of the Finance Committee

26/27FN-2. To receive any apologies for absence.

There were apologies from Cllr E. McCarthy (work).

26/27FN-3. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item.

There were no declarations of interest.

26/27FN-4. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure, and declare the nature and existence of any dispensations granted

There were no dispensations requested.

*The meeting was closed at 19.33 to invite comments or observations about items on the agenda. The Member of the Public declined the invitation..*

The meeting reconvened at 19.34.

26/27FN-5. To review the Terms of Reference for the Finance Committee and agree/recommend any amendments.

It was NOTED the Terms of Reference were reviewed and **RESOLVED** that the Risk Register be reviewed at the next Finance Committee meeting.

26/27FN-6. To note the Pavilion meter readings on Friday 17<sup>th</sup> July and Monday 27<sup>th</sup> July confirm Feast Wee consumed 597 units which, at £0.4063 per unit, amounts to £242.56 and this has been invoiced back to Feast Week.

The meter readings and costs associated with Feast Week were NOTED.

26/27FN-7. To NOTE repayment (to contra a payment by SO 1<sup>st</sup> July) - £145.19

The repayment was NOTED.

26/27FN-8. To review the finances for 2025/26.



Initials

Nicola Webster, Clerk, Hilton Parish Council  
10 Church End, Hilton, Huntingdon, Cambridgeshire, PE28 9NJ  
Email: clerk@hiltonparishcouncil.com  
www.hiltonparishcouncil.com



Initials

|     |                      |           |
|-----|----------------------|-----------|
| 8.1 | Financial Accounts   | July 2026 |
| 8.2 | Management Accounts  | July 2026 |
| 8.3 | Budget Analysis      | July 2026 |
| 8.4 | Equals Card Analysis | July 2026 |

It was noted and **RESOLVED** the accounts and balances as at 31<sup>st</sup> July 2026 had been reviewed.

26/27FN-9. To NOTE payments being made under delegated authorisation due to extended summer gap between full PC meetings:

|                               |         |                                   |
|-------------------------------|---------|-----------------------------------|
| JSC Services                  | £63.60  | Oak Tree Farm frontage            |
| Glenn Conway Tree Specialists | £450.00 | Tree work approved Autumn 2025    |
| HMRC                          | £284.66 | P30 return July 2026              |
| Microsoft                     | £11.52  | Online service package June/July  |
| Kieron Dunk                   | £765.40 | Materials for Major Oak post/rope |
| CAPALC                        | £75.00  | Annual Conference Fee.            |

The payments to be made were NOTED and will be presented to the full PC meeting on 7<sup>th</sup> September 2026.

26/27FN-10. To consider a request from 'The Journal' for further financial support and agree any recommendations/actions.

It was **RESOLVED** to submit the matter to the full meeting of the Parish Council; the Clerk to seek further support from Hilton Town Trust and raise further questions with 'The Journal'.

26/27FN-11 To consider a review of insurance cover and agree any actions/recommendations.

It was **RESOLVED** the Clerk's paper be updated after further enquiries and a summary of recommendations from the work be submitted to the next Parish Council meeting.

26/27FN-12 To consider quotations for Cyber breach (c£420 pa) and Terrorism (additional c£45 pa) cover from the Council's insurer and agree any recommendations/actions.

It was **RESOLVED** not to take up these options until it was established what would be covered and the 'value-for-money' criterion had been established; the Clerk to pursue questions with the insurer.

26/27FN-13. To review a summary of HPC Obligations and agree any recommendations/actions.

It was NOTED the review had been done and **RESOLVED** that this should be done annually.

26/27FN-14. To consider a draft Council budget for 2027/28 and agree any recommendations/actions.

It was **RESOLVED** that a draft budget based on a proposed Precept of £43,325.00 in 2027/28 be taken to the Parish Council for further consideration at the next PC meeting.

There being no further business to transact the meeting was closed at 21.22.

Signed.....Date.....



Nicola Webster, Clerk, Hilton Parish Council  
10 Church End, Hilton, Huntingdon, Cambridgeshire, PE28 9NJ  
Email: clerk@hiltonparishcouncil.com  
www.hiltonparishcouncil.com



Initials

Initials