



I hereby give notice that the Meeting of Hilton Parish Council
will be held at 7.30pm on Monday 5th October 2026 in
Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out below.

Nigel di Castiglione

Clerk & RFO

30/09/2026

Please note that any individual can record, film or live stream open meetings of public bodies in accordance with The Openness of Local Government Bodies Regulations 2014.

AGENDA

26/27-134. To receive any apologies for absence.

26/27-135. To receive Councillors' declarations regarding disclosable pecuniary and/or other registrable interests along with the nature of those interests in relation to any agenda item.

26/27-136. To note any dispensation requests made to the Clerk in accordance with the Disclosable Pecuniary Interest Dispensation Procedure and declare the nature of dispensations granted.

Comments and observations from members of the public and to receive reports from the County and District Councillors.

Members of the public are reminded that the period which is designated for public participation shall not exceed 10 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Please note that members of the public may not speak for the remainder of the meeting without the express approval of the Chairman.

26/27-137. To approve the minutes of the Parish Council Meeting held on Monday 7th September 2026, and the Extraordinary Parish Council Meeting held on Monday 28th September 2026.

26/27-138. Matters arising from the last meeting including Clerk's report – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*

26/27-139. To review and ratify the decisions made under the scheme of delegation.

26/27-140. Green Open Spaces:

26/27-140.1 To receive the verbal report and decide any actions.

26/27-140.2 To note the Briefing Note from CAPALC about our Biodiversity responsibilities and agree any actions.

26/27-141. Hilton Water Management Working Group: To receive a verbal report following a meeting of the Working Group with representatives from HDC and the Environment Agency.

26/27-142. Fireworks and Bonfire Event 2026

26/27-142.1 To receive a verbal update on plans and practical arrangements and agree any actions.

26/27-142.2 To note there is no additional premium required by the Insurer based on details and submissions provided.

26/27-142.3 To note the HDC SAG Form is being completed and associated documentation updated for this year's event.

26/27-143. To consider making an application to easyfunding Impact Fund (2026) for up to £1,000 to support further repairs/maintenance work in the Jubilee Playground and agree any actions.

26/27-144. To consider Planning Consultation 26/0172/HHFUL – 2 Grove End <proposed changes to external render, soffits gutter, barge boards and windows> and agree any actions.

26/27-145. To consider a proposal put forward by parishioners for the creation of a Boules Court and agree any actions.

26/27-146. To note the response from the Insurer regarding adjusted cover in respect of buildings and other items with the request for additional premium in the sum of £74.77 (inc. Insurance Premium tax and admin. fee) and agree any actions.

26/27-147. To note communication received about the removal of Speed Activated Signs in the village and agree any actions.

26/27-148. To consider a recommendation for a 5% uplift in the Maintenance Contract sum for 2027-28 and agree any actions.

26/27-149. To consider a proposal to renew the Streetlighting contract with Valda Energy for a new 3-year term from 29th January 2027 and agree any actions.

26/27-150. To consider an updated draft budget for 2027/28 based on a proposed precept of £42,285 and a budget of £48,085 and agree any actions.

26/27-151. To receive the External Audit Report from PKF Littlejohn LLP and decide any actions.

26/27-152. To review and receive the financial reports.

152.1 Financial Accounts September 2026

152.2 Management Accounts September 2026

152.3 Budget Analysis September 2026

152.4 Equals Card Analysis September 2026.

26/27-153. To note payments received: £650.00 – Hilton Town Trust (£500.00 for 'The Journal' and £150 to support maintenance of Pavilion defibrillator).

£20,785.00 – HDC, Precept '26/27 part 2.

£481.40 – Unity Bank, Interest Q3

26/27-154. To approve payments:

Minute Ref	Payee	Description	Amount	Method	Legislation
26/27-154.1	JSC Services	Maintenance Contract – August	£963.92	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-154.2	Payroll	Payroll – Sep. (inc. HMRC and NEST)	£1642.80*	S/O, DD and BACS	Local Government Act 1972 s111
26/27-154.3	Ecotricity	Pavilion Electricity (inc. Feast Week)	£277.17	DD	Local Government Act 1972 s111
26/27-154.4	Ecotricity	Pavilion Electricity (Final account)	£49.29	DD	Local Government Act 1972 s111

26/27-154.5	Valda Energy	Street Lighting – August 2026	£67.64	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
26/27-154.6	Microsoft	Office Package (Aug/Sep)	£11.52	BACS	Local Government Act 1972 s111
26/27-154.7	Lattenbury Services Ltd	Drilling holes into The Ware	£1176.00	BACS	Public Health Act 1936, ss.260(1) (b), 260(1)(c)
26/27-154.8	A J Seifert	Interim Ditch Work Contract	£375.00	BACS	Public Health Act 1936, ss.260(1) (b), 260(1)(c)
26/27-154.9	PKF Littlejohn LLP	External Audit/ AGAR 2025-26	£378.00	BACS	Local Audit and Accountability Act 2014 s4 – requirements for audit
26/27-154.10	K & M Lighting Services	Streetlighting Maintenance	£190.07	BACS	Parish Councils Act 1957 – s3 – Power to light roads and public places
26/27-154.10	Unity Trust	Account fee (August)	£7.00	DD	Local Government Act 1972 s111

(26/27-.154.2: Detailed breakdown of payroll shown in authorisation schedule for Cllrs.)

26/27-155. Councillors' items – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*

In terms of Schedule 12a of the Local Government Act 1972 the next item will be likely to disclose exempt information relating to employment and procedure it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded at this point and for the remainder of this meeting.

26/27-156. To note a staff matter and agree any actions.