



I hereby give notice that the Meeting of Hilton Parish Council
will be held at 7.30pm on Monday 2nd November 2026 in
Hilton Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out below.

Nigel di Castiglione

Clerk & RFO

27/10/2026

*Please note that any individual can record, film or live stream open meetings of public bodies in accordance
with The Openness of Local Government Bodies Regulations 2014.*

AGENDA

26/27-157. To receive any apologies for absence.

26/27-158. To receive Councillors' declarations regarding disclosable pecuniary and/or other
Registrable interests along with the nature of those interests in relation to any agenda item.

26/27-159. To note any dispensation requests made to the Clerk in accordance with the Disclosable
Pecuniary Interest Dispensation Procedure and declare the nature of dispensations granted.

**Comments and observations from members of the public and to receive reports from the County
and District Councillors.** *Members of the public are reminded that the period designated for public
participation shall not exceed 10 minutes. Each member of the public is entitled to speak once only in
respect of business itemised on the agenda, shall not speak for more than 3 minutes, and may not
speak for the remainder of the meeting without the express approval of the Chairman.*

26/27-160. To approve the minutes of the Extraordinary Parish Council Meeting held on Monday 28th
September 2026 and the Parish Council Meeting held on Monday 5th October 2026.

26/27-161. Matters arising from the last meeting including Clerk's report – information only. **No**
*discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that
business must be specified.*

26/27-162. To review and ratify the decisions made under the scheme of delegation.

26/27-163. Green Open Spaces: To receive the verbal report and decide any actions.

26/27-164. Fireworks and Bonfire Event 2026: To receive a verbal update on the practical
arrangements, note the £250 charge for the Display Coordinator and agree any actions.

26/27-165. To consider the request for a £60 donation to the Royal British Legion and agree any
actions.

26/27-166 To consider purchase of 'The 2026 Edition of 'The Clerk's Manual' from SLCC at the
member's rate of £43.40 and agree any actions.

26/27-167. To note the Christmas Lights at the Village Hall will be lit from 28th November, agree when
the Parish Council's lights should be turned on at the Pavilion and when they should be taken down.

26/27-168. To consider adding to the Maintenance Contract the capacity for additional claims for
fuel spent on additional work done outside of the scope of the Contract, with effect from 1st April
2027 and agree any actions.

26/27-169. To review and receive the financial reports.

169.1 Financial Accounts October 2026, 169.2 Management Accounts October 2026

169.3 Budget Analysis October 2026, 169.4 Equals Card Analysis October 2026.

26/27-170. To note any payments received.

26/27-171. To approve payments:

Minute Ref	Payee	Description	Amount	Method	Legislation
26/27-171.1	JSC Services	Maintenance Contract – September	£963.92	S/O	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-171.2	JSC Services	Additional work, Oak Tree Farm	£63.60	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-171.3	JSC Services	Additional work, Jubilee Playground	£21.20	BACS	Open Spaces Act 1906 s10 - Power to maintain open spaces
26/27-171.4	A J Seifert	Interim Ditch Work Contract	£375.00	BACS	Public Health Act 1936, ss.260(1) (b), 260(1)(c)
26/27-171.5	Payroll	Payroll – Sep. (inc. HMRC and NEST)	£1461.98*	S/O, DD and BACS	Local Government Act 1972 s111
26/27-171.6	Valda Energy	Street Lighting (September 2026)	£76.73	DD	Parish Councils Act 1957 – s3 – Power to light roads and public places
26/27-171.7	British Gas	Pavilion electricity (Sept-Oct)	£21.90	DD	Local Government Act 1972 s111
26/27-171.8	Microsoft	Office Package (Sept-Oct)	£12.96	BACS	Local Government Act 1972 s111
26/27-171.9	BrightPay (UK)	Payroll software	£100.80	DD	Local Government Act 1972 s111
26/27-171.10	Clear Insurance Management Ltd	Increased insurance premium	£71.66	BACS	Local Government Act 1972 s140
26/20-171.11	Royal British Legion	Donation for annual appeal	£60.00	CHQ	Local Government Act 1972 s137(3)
26/27-171.12	Unity Trust	Account fee (October)	£7.00	DD	Local Government Act 1972 s111

(26/27-171.5: Detailed breakdown of payroll shown in authorisation schedule for Cllrs.)

26/27-172. Councillors' items – information only. *No discussion and no decisions can be made – Local Government Act 1972 s12 10(2) (b) states that business must be specified.*

In terms of Schedule 12a of the Local Government Act 1972 the next item will be likely to disclose exempt information relating to employment and procedure it is RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded at this point and for the remainder of this meeting.

26/27-173. To note a staff matter and agree any actions.